Professional Business Meeting  
Sunday, April 15th 2012  
Iowa City, IA  

Meeting called to order @ 9:26  

Agenda approved  

Meeting minutes approved  

Bylaw changes (Kara Groen)  
   Article 3, Section 1--question re: rationale for change. Approved  
   after explanation  
   Article 4, Section 2--Approved  

Announcements:  
   Blythe--were all a little closer after a pj party in the basement.  
   Thank you to local committee members and Elizabeth Shain for planning  
   and time. Thank you to West Music for an amazing reception.  

   Liesel--Umbrella grouping form is intended as a helpful guideline.  
   The form is for you to keep for your records in case you are audited.  
   The 3 groupings is a suggested guideline. The presenter evaluation  
   form helps us when planning future conferences and CMTEs to know how  
   presenters are doing. Conference certificates will be available at  
   the table following the meeting.  
   Question re: presenters to sign for validation of attendance.  
   Liesel-the CBMT manual says signature is required  
   Question: What happens to the conference certificates if we forget?  
   Liesel-we hold on to them for a while, but the region is not going to  
   take on the financial responsibility to mail them.  
   Question: Would the presenters be willing to be available for signatures?  
   A signature, not just a handout qualifies as proof of attendance. An  
   email from the presenters email to MT-BC verifying attendance works.  
   Suggestion: Add a signature line on the CMTE Umbrella grouping form  

Mary Adamek--Amazing reception. Mary encouraged participants to email  
Robyn thanking her for the reception. Robin's email is:  
rwalenta@westmusic.com  

Elizabeth Shain--evaluation forms are available at front of room, with  
an envelope at the registration desk. Requested specific comments re:  
online registration.  

Andrew Knight--support AMTAS efforts to fundraise. Money raised goes to AMTA
Lorissa McGuire--Please visit mw-amta.org to identify your state contact lorissamt@gmail.com

Door prize winners:  Leanne Daldorf, Erica Oswald, Alison Tompkins, & Kristin Veteto
AMTA graciously donated several items for door prizes

Meeting adjourned @ 9:57