



UND STAFF SENATE MINUTES
November 12, 2008
1:00 – 2:30 pm
MU River Valley Room

Meeting called to order by President Janice Hoffarth at 1:00 pm.

Members Present: Jeanne Bjerklie, Rebecca Cournia, Carol Drechsel, Cherie Dufault, Brenda Halle, Carol Herman, Diane Hillebrand, Janice Hoffarth, Marco Holter, Joneen Iverson, Vern Kary, David Knittel, Mark Kobe, Nicole Koll, Kathy Lacey, Darin Lee, Lynn Lee, Diana LeTexier, Loren Liepold, Tammy Mulske, Shari Nelson, Linda Neuerburg, Kerrie Peltier, Catherine Perry, Joshua Rahn, Brenda Schill, Nikki Seabloom, Dave Senne, Linda Skarsten, Morgan Stroh, Kristi Swartz, Eric Tweton, Allison Welling, Courtenay White, Cheryl Widman, and Sherry Zeman

Ex-Officio Present: Diane Nelson

Members Absent: Raelynn Abernathy, Jayne Brown, Ron Burrows, Chad Bushy, Katie Douthit, Pat Jacquemart, Doug Osowski, Shelly Pecka, Brett Seaberg, Derek Stinchfield, Janelle Studney, Tami Swiers, and Phyllis Vold

1. **Program:**

Alice Brekke joined us to inform us on the 2009-2011 Biennial Budget priorities that have been proposed to the ND Legislature. She provided handouts and information about the various priorities.

2. **Minutes:** *Nikki Seabloom moved, Dave Knittel seconded to approve the minutes of the October 8, 2008 Staff Senate Meeting. Motion carried.*

3. **Treasurer's Report:** Sherry Zeman has sent out the updated treasurers' report for Senate review. There was one typo with 6 cookbooks being sold instead of 5.

4. **Staff Senate Committee Reports:**

(Please remember to provide a written report to the secretary prior to this meeting.)

- a. **Bylaws/Election:** Joneen Iverson reported that the committee has not met. They are reviewing the bylaws and two positions are open in the Professional area – if anyone knows of someone please let Joneen know.
- b. **Fundraising/Scholarship:** Linda Neuerburg reported that the 31 Days of Glory tickets have been distributed and are coming slowly back in to Rebecca Cournia. The Family Weekend table in the union was successful – 15 cookbooks were sold and a total of 21 since last month's meeting. The committee will be meeting to discuss the logistics of the 31 Days of Glory drawings before Thanksgiving.
- c. **Legislative:** Eric Tweton reported that the committee has not met but plans to meet before Thanksgiving.

- d. **Public Relations:** Diana LeTexier reported that the committee has not met, hopefully next week.
- e. **Staff Development Program:** Loren Liepold reported that the committee met and discussed a workshop with Jason Uhlir. Also doing a speaker series this Spring with topics such as; budget, stress relief, workplace etiquette, careers. Mainly hitting on topics not covered by U2.
- f. **Staff Recognition:** Dave Senne passed around a proposal for the Staff Senator of the Year Award. There was a concern about the review process and the committee agreed to pass around a nomination form with criteria in February for the Senate's review.
Motion from the committee to approve the criteria stated in the draft. Discussion that the gift be decided on by the committee within the budgeted amount. Motion Carried.

5. Old Business

- a. **U-Shine Award** – Janice Hoffarth reported that Paulette Lindquist was our first U-Shine Award winner. There were 18 nominations. Bob Gallagher decided to fund \$250 dollars for a yearly U-Shine Award winner which will be given at the May Employee Awards Ceremony.
- b. **NDUS Staff Leadership Conference** – Janice Hoffarth said that the conference is being held this Friday, November 14th. There is some concern that costs will go over the budgeted \$300 dollars from the President's Office.
Dave Senne made a motion to cover costs of the conference that go over the \$300. Marco Holter seconded. Motion Carried.

6. New Business

- a. **Presidential Cabinet Meeting:** Cabinet was very receptive to the flyer. The one item that they would like to add is the addition of advocacy to the flyer. Peter Johnson reviewed the flyer and put it in the U-letter. An email will be going out to all staff along with some printed copies. President Kelley would like to meet quarterly with the Staff Senate President to keep updated on happenings.

7. Other Committee Reports:

- a. **Budget & Planning Committee:** (Janice Hoffarth, Loren Liepold and Nikki Seabloom) – Janice Hoffarth reported that they had not met.
- b. **Chester Fritz Auditorium Advisory Board:** (Tammy Mulske) Tammy Mulske reported that they had not met.
- c. **Council of State Employees (COSE):** (Dave Senne) – Dave Senne mentioned that the legislative bills are on the COSE website.
- d. **Building/Facility Access Committee:** (Doug Osowski) – Doug Osowski was not present.
- e. **Traffic Committee:** (Eric Tweton and Morgan Stroh) – Eric Tweton reported that they reviewed the proposal from the parking task force and passed it on to Bob Gallagher's office. Proposed amounts are: Faculty/Staff are \$120 for 8 months then \$175 for the next year and \$225 the third year. Administration will pay \$400 for their parking spots. Ramp will be at \$285 for faculty/staff and perimeter parking will be \$70. Janice mentioned that they also proposed that the amounts be drawn out in 24 installments so you only see a \$2 increase each year. The president also requested that the information not go public until it is on his desk, which should be by next Tuesday, November 18th.

- f. **University Senate:** (Janice Hoffarth, Loren Liepold, Carol Drechsel) – Janice Hoffarth reported that the student body requested that the University Senate ask the president to form a special taskforce to review the U-Pride card. This was approved and she will keep us informed.
- g. **Conflict of Interest/Scientific Misconduct Committee:** (Diane Hillebrand & David Knittel) – Diane Hillebrand and David Knittel reported that they had not met.

9. **Matters Arising / Open Discussion**

- a. December meeting will be from 12 – 2:30. The potluck will be from 12-1 and a fundraiser will be picked out and we will be notified beforehand.
- b. Nicole Koll will find a new meeting place for the potluck.
- c. Janice Hoffarth reported that the Harassment and Bias committee that she is a member of should have some new policies by the end of the semester.
- d. Janice has also been asked to serve on the search committee for the VP of Finance and Operations.
- e. Employee Grad credit is now being taxed.
- f. December 12th is the last day for spouse or dependent tuition waivers. Remember to sign a new tuition waiver form each semester.

10. **Adjournment:** 2:18 pm

Next meeting: 12:00 pm Wednesday, December 10, 2008, Norm Skalicky, Room 211