



**Staff Senate, Minutes  
November 14, 2007  
1:00 - 2:30 pm  
Memorial Union, River Valley Room**

1. Joneen Iverson, President called the meeting to order at 1:02 pm.

**Members Present:** Gayann Akset, Pamela Burkes, Ron Burrows, Chad Bushy, Rebecca Cournia, Cherie Dufault, Corey Graves, Janice Hoffarth, Marco Holter, Kayla Hotvedt, Joneen Iverson, Teckla Jacobson, Judy Jahnke, Connie Jones, David Knittel, Cindy Knudson, Mark Kobe, Nicole Koll, James Laturnus, Diana LeTexier, Loren Liepold, Marci Mack, Jana Marjamaa, Sarah Owens, Shelly Pecka, Kerrie Peltier, Nikki Seabloom, Dave Senne, Linda Skarsten, Keith Skoglund, Jay Smith, Dianne Stam, Kent Streibel, Morgan Stroh, Kristi Swartz, Tami Swiers, Ray Tozer, Phyllis Vold, Cheryl Widman, Sherry Zeman

**Members Absent:** Raelynn Abernathy, Valeria Becker, Fawn Behrens-Smith, Vern Kary, Shari Nelson, Linda Neuerburg, Doug Osowski, Catherine Perry, Susan Schostag, Eric Tweton

**Ex-Officio:** Diane Nelson

2. **Program: Don Kojich, University Relations**, presented on branding at UND. Don handed out copies of a PowerPoint presentation he gives on branding. Don then explained what branding is, and how UND is and wants to be branded. A survey was taken on how UND is perceived within the campus community, local community and nationally. The results were not as good as they would have liked and has shown that UND needs to work on their branding. Don stated that in the coming months we will be seeing a lot of changes on how UND is seen as a brand.
3. **Minutes:**

*Mark Kobe moved and James Laturnus seconded to approve the October 10, 2007 minutes. Motion carried.*
4. **Treasurer Report:** Corey Graves reported that the October treasurer report has been sent out.
5. **Committee Reports** (Please remember to turn in a written report to Secretary)
  - a. **Bylaws/Election-** Kent Streibel, Chair, reported that everything will be covered in new business.
  - b. **Fundraising/Scholarship-** Dianne Stam, Chair, reported that she is still collecting 31 Days of Glory raffle ticket money. There are still some tickets available to sell. If anyone would like one they are to contact Dianne and she will get them a ticket while they last. Dianne also reported that the cookbooks came in a month early and are selling like hot cakes. If anyone would like to purchase one or knows someone just let

Dianne Stam or Joneen Iverson know. Joneen Iverson reported that there are also can coolers for sale they are a \$1 each. Dianne Stam has them and will be collecting the money for the can coolers.

- c. **Legislative-** Eric Tweton, Chair, absent. Committee did not meet. Loren Liepold reported that they will be meeting next week to talk about what's going on in the Legislature. Anyone interested in this committee is encouraged to attend.
- d. **Public Relations-** Kayla Hotvedt, Co-Chair, reported that they did meet and are looking at the purpose and goals of the Public Relations Committee.
- e. **Staff Development Program-** Janice Hoffarth reported that they just met today and discussed bringing a motion to the Executive Committee to discontinue the regular programs that are held at each Staff Senate meeting and instead hold a large program in the fall and spring of each year for all employees to attend. Janice also reported that the December meeting will be the annual Christmas party and in January the program will be Joan Hawthorne from the Higher Ed Commission.
- f. **Staff Recognition-** Did not meet.

## 7. Old Business

- a. **Presidential Search-** Alice Brekke reported that the 8 candidates for the next UND President will be interviewed by the full committee in an open forum in Minneapolis on November 27 and 28. From these interviews it will be narrowed down and those who make it through to the next round will be invited to come to UND between January 8 and 26 for a campus visit and interviews with the committee, students, faculty and staff. Once this has happened the committee will send their recommendations to the ND Board of Higher Ed to decide on the next president.
- b. **Northwood Project-** Janice Hoffarth reported the project to restore Northwood School music department at is going really well and has been highlighted through both the newspaper and TV. Janice reported that we have received \$440 thru the giving trees located throughout campus. We have received 3 instruments, and 4 music stands.

## 8. New Business

- a. **New Senator Selection-** Joneen Iverson introduced two new senators.

*Kent Streibel on behalf of the Bylaws and Elections committee moved for Sara Lundebly to fill the vacant technology position. She would be replacing Angie Morgan. Motion carried*

- b. **Conflict of Interest/Scientific Misconduct Committee-** Joneen Iverson stated that she will be sending out an email requesting applicants interested in the Conflict of Interest/Scientific Misconduct Committee. The Executive committee will review the applicants interested at the next Exec Meeting.

## 9. Other Committee Reports

- a. **Budget & Planning Committee** – Joneen Iverson, Janice Hoffarth, Corey Graves, Nikki Seabloom. Joneen Iverson reported that there was only one item on the agenda. It is in the planning stages that beginning in fall 2008 there will be a 50% tuition waiver available to dependents of faculty/staff at UND. This will include dependent children

and spouses as defined by NDPERS coverage. More details should be announced soon.

- b. **CF Auditorium Advisory Board** – Val Becker- Absent
- c. **COSE** – David Senne and Doug Osowski. David reported that they met last month. COSE is having a clothing sale. Dave handed out a flyer with the types and costs of clothing available through COSE. Dave also reported that there is a new website available for state surplus property. These surplus items are available to purchase via the web. You can follow the link through the COSE site at: <http://www.nd.gov/cose/>
- d. **Building/Facility Access Committee** – Doug Osowski- Absent.
- e. **Traffic Committee** – James Laturus, Morgan Stroh, Eric Tweton. Morgan reported that the committee met on November 7. They will be changing the A zone parking time to begin at 7am. It was reported as a problem for those staff trying to find parking earlier in the morning. They also discussed appeals of parking tickets to possibly put in place a bond during the appeals process so that students do not abuse the ticket appeal process and stall to make the ticket payment.
- f. **University Senate** – Joneen Iverson, Janice Hoffarth and Corey Graves. Corey reported that the University Senate made a resolution to support the Northwood Project. They also discussed the NDUS common drop/add days. A resolution regarding academic and athletic funding was also discussed and tabled to the next meeting.
- g. **125<sup>th</sup> Anniversary Birthday Party**- Sue Schostag and Nikki Seabloom. Did not meet.
- h. **Worksite Wellness** – David Knittel. Did not meet.

## 10. Matters Arising-

- a. Janice Hoffarth reported on the Enrollment Management Summit Group. Sixty percent of UND students are from North Dakota. They are looking at distance learning programs to increase the enrollment. There is a decline in high school population as incoming freshmen at UND.

## 11. Adjournment

*Mark Kobe moved and James Laturus seconded to adjourn the meeting. Motion carried.*

## 12. Next Staff Senate Meeting December 12, 2007 Hughes Fine Arts.