



Staff Senate Minutes
October 10, 2007
1:00 – 2:30 pm
Swanson, Room

1. The Meeting was called to order by President Joneen Iverson.
2. **Members Present:** Raelynn Abernathy, Gayann Akset, Fawn Behrens-Smith, Chad Bushy, Rebecca Cournia, Cherie Dufault, Janice Hoffarth, Joneen Iverson, Teckla Jacobson, Connie Jones, Vern Kary, Mark Kobe, James Laturus, Diana LeTexier, Loren Liepold, Jana Marjamaa, Sarah Owens, Shelly Pecka, Catherine Perry, Nikki Seabloom, Dave Senne, Linda Skarsten, Keith Skoglund, Jay Smith, Dianne Stam, Kent Streibel, Morgan Stroh, Kristi Swartz, Ray Tozer, Eric Tweton, Cheryl Widman

Members Absent: Valeria Becker, Pamela Burkes, Corey Graves, Marco Holter, Kayla Hotvedt, Judy Jahnke, David Knittel, Cindy Knudson, Nicole Koll, Marci Mack, Angie Morgan, Shari Nelson, Linda Neuerburg, Doug Osowski, Kerrie Peltier, Susan Schostag, Phyllis Vold, Sherry Zeman

Ex-Officio: Diane Nelson

3. **Programs:**
 - a. **Pat Hanson, Payroll**, presented the new policy on direct deposit payroll. All new employees must use direct deposit. Current employees must change to direct deposit as of January 1, 2008. In addition, during the summer of 2008 pay stubs will no longer be printed. Employees will be able to view pay stubs online through their personal Peoplesoft access account. Those that currently do not have access will be given access before the change occurs.
 - b. **Myron Veenstra, UND Counseling Center**, showed a power point presentation titled "Recognizing Students with emotional difficulties" which can be viewed through the their website.

4. **Minutes:**

Eric Tweton moved to approve the September 12 minutes with the date corrected to the 12th, motion seconded by Loren Liepold. Motion carried.

5. **Treasurer Report** : Corey Graves, absent.

6. **Committee Reports**

- a. **Executive Committee** – All will be reported in later committee reports.
- b. **Bylaws/Elections:** Have not met.

- c. **Fundraising** - Diane Stam reported that the cookbook proof has been sent back to the publisher. The books should be shipped on November 24th and arrive in time for Christmas sales. The presale forms will be distributed to faculty and staff by November 1. The cookbooks will be sold for \$15 each and include over 700 recipes. The 31 days of Glory raffle tickets were distributed. Senators were asked to have the names printed on the tickets and if additional tickets were needed, to contact her.
- d. **Legislative committee** – did not meet.
- e. **Public Relations** – did not meet. Joneen reported that 8-10 people walked with the float at both parades.
- f. **Staff Development:** December meeting moved to Hughes Fine Arts Center. Pluckstruck will perform Christmas Jazz. The Northwood recovery office has asked that we do not bring Christmas decorations to the citizens as other groups are already doing so.

The Staff Development Committee moved that instead of collecting Christmas decorations, that we help the school put back together the Music department. Instruments will be collected along with gift cards available for faculty, staff, students and community members to purchase. All collections will be sent to Popplers who will set up a gift balance for the school. Motion carried

- g. **Staff Recognition** – Dave Senne reported total costs at \$1475 for State Employee Recognition Week. \$338 was collected from Taco in the Bag, \$500 donation was received from the University Federal Credit Union, and remaining balance funded by the President's office. Soldiers angels also received \$338.00 and in return sent each staff member an Soldier's angel lapel pin.

7. **Old Business** – None.

8. **New Business:**

- a. **Staff Senate Vacancy** – Kent Streibel reported that Tami Swiers from Economics and Ron Burrows have agreed to fill two of the open positions. This leaves only one service position open.

The Bylaws and Elections Committee moved to select Tami Swiers and Ron Burrows to fill the two vacant Staff Senate positions. Motion Carried

Swiers appointment will end 2009 and Burrows in 2010. Thank you to Vern Cary for recruiting these new members.

- b. **Bylaws Amendment:**

The Bylaws committee brought forth a motion to amend section VIII - E as follows: If the vacancy is filled, it will be for the duration of the unexpired term.
Any term less than 12 months is not considered a full term.

The President will write the new Staff Senator indicating the length of term and when it expires. Motion passed.

9. Other Committee Reports

- a. **Budget & Planning** – did not meet.
- b. **CF Auditorium Advisory** - no report given.
- c. **COSE** – Dave Senne reported that they will meet in Fargo on October 26th.
- d. **Building/Faculty Access Committee** – no report given.
- e. **Tobacco Fee Committee** – Censation pamphlets handed out. New policy now in place. Committee will no longer be meeting.
- f. **Traffic Committee** – did not meet.
- g. **University Senate** – Joneen Iverson and Janice Hoffarth reported on the D1 transition and related costs. Also a proposal was passed limiting the number of times a Professor can apply for early tenure to once.
- h. **125th Anniversary** - Nikki Seabloom reported that she is serving on the entertainment committee. The cake will be served on February 27. Staff Senate will need approximately 10 people to help on each of the three shifts. Sign up sheets will be sent around closer to the event.
- i. **Worksite wellness** – Fawn reported for Dave Knittel that the committee has not met.

10. Adjournment

Mark Kobe moved and Ray Tozer seconded to adjourn. Motion carried.