



UND STAFF SENATE MINUTES

August 13, 2008

1:00 – 2:30 pm

MU River Valley Room

1. Meeting called to order by President Janice Hoffarth at 1:03 pm

Members Present: Raelynn Abernathy, Jayne Brown, Chad Bushy, Katie Douthit, Diane Hillebrand, Janice Hoffarth, Marco Holter, Joneen Iverson, Mark Kobe, Nicole Koll, Kathy Lacey, Lynn Lee, Loren Liepold, Shari Nelson, Linda Neuerburg, Shelly Pecka, Kerrie Peltier, Catherine Perry, Nikki Seabloom, Derek Stinchfield, Morgan Stroh, Kristi Swartz, Eric Tweton, Phyllis Vold, Allison Welling, Courtenay White, Cheryl Widman, and Sherry Zeman

Members Absent: Gayann Akset, Jeanne Bjerklie, Rebecca Cournia, Carol Drechsel, Cherie Dufault, Carol Herman, Kayla Hotvedt, Vern Kary, David Knittel, Darin Lee, Diana LeTexier, Marci Mack, Tammy Mulske, Doug Osowski, Joshua Rahn, Dave Senne, Linda Skarsten, Janelle Studney, Tami Swiers, and Kathy Williams

Ex-Officio Present: Diane Nelson

2. **Minutes:** *Catherine Perry moved, Eric Tweton seconded to approve the minutes of the July 16, 2008 Staff Senate Meeting. Motion Carried.*
3. **Treasurer's Report:** Sherry Zeman has sent out the updated treasurers' report. New entries included the Potato Bowl registration and cookbook sales.
4. **Staff Senate Committee Reports:**
(Please remember to provide a written report to the secretary prior to this meeting.)
 - a. **Bylaws/Election:** Joneen Iverson reported that the committee has not met. They will meet Aug. 20th in Education 206.
 - b. **Fundraising/Scholarship:** *The committee (Linda Neuerburg) made a motion for Staff Senate to do 31 Days of Glory fundraiser in December. Motion was carried.*
 - c. **Legislative:** Eric Tweton reported the next meeting will be Aug 20th in Ed 206 at 9 am.
 - d. **Public Relations:** Kayla Hotvedt was absent. Janice Hoffarth reported that only 2 people showed up for the last meeting and she suggested maybe a sub committee be formed for parades and floats. The senate decided to pass around a sign up sheet and along with the members of the PR committee work on the parade floats as a group. Joneen will organize the first meeting.
 - e. **Staff Development Program:** Loren Liepold reported that Jason Uhlir will do a 2 hour presentation on Threats and what we can do. Might tie in with the Alert system email that was sent out recently – any suggestions can be addressed to Loren. Loren expressed interest in

conducting an interest survey to find out what the university staff would be interested in. It was suggested to do a little research first to see if U2 or other areas have done similar surveys.

- f. **Staff Recognition:** Cheryl Widman reported on the Spring Fling activities. *The committee presented the budget and made a motion for approval which will be forwarded to the President's Office to ask for funding. Motion Carried.*

5. Old Business

- a. **Strategic Plan Update/Presidential Flyer:** Janice Hoffarth and Loren Liepold will be meeting with the president on September 3rd to present our flyer. It was brought up if there was an assessment of the strategic plan.
- b. **Parade Update** – discussed earlier.

6. New Business

- a. **Budget:** Committees are asked to send budget in by August 20th.
- b. **Collaboration with other NDUS schools:** – *Marco Holter moved, Morgan Stroh seconded to ask the President for funding to host the first meeting. Motion Carried.*
- c. **Spotlight Employee:** Ideas brought forth: Send to staff senate to review. Picture on website. Grossing Up which can be done through payroll. Get 500.00 but UND pays taxes in paycheck. Flexible funding – helps moral. “ND Nice” 50.00 to bookstore. Aerospace = Above & Beyond where they get a candy bar and at the end of the year a name is drawn for a trip to Fargo for night out. Diane expressed concern about asking President for more money. Suggested to maybe have each VP donate 200 dollars. Funding is largest concern. Also need to give credit to person submitting the person. Publicity would be good for UND. *Linda Neuerburg made a motion to take it to President to see if it is possible to fund through his office. Nicole Koll seconded. Motion Carried.*
- d. **Denim Day:** put on hold for later.

7. Other Committee Reports:

- a. **Budget & Planning Committee:** (Joneen Iverson, Janice Hoffarth, and Nikki Seabloom) – Joneen Iverson reported that they did not meet.
- b. **Chester Fritz Auditorium Advisory Board:** (Tammy Mulske) Has not met.
- c. **Council of State Employees (COSE):** (Dave Senne) – No report.
- d. **Building/Facility Access Committee:** (Doug Osowski) Has not met.
- e. **Traffic Committee:** (Eric Tweton and Morgan Stroh) – Morgan Stroh reported that soon the parking ramp will go to right turns only. Visitor passes are \$2 per day or \$5 per week. Construction by Ryan Hall this Fall will take a few A zone parking spaces. There are new meters by Hyslop and fees will be the same this year but we will renew in August instead of December.
- f. **Parking Task Force:** (Janice Hoffarth, Loren Liepold, Sherry Zeman) – Janice Hoffarth reported that there are various plans on how to fund parking and they are looking at each building individually.
- g. **University Senate:** (Joneen Iverson and Janice Hoffarth) – Janice Hoffarth reported that they have not met.
- h. **Conflict of Interest/Scientific Misconduct Committee:** (Kayla Hotvedt and Diane Hildebrand) – No report.

9. Matters Arising / Open Discussion

- a. Janice Hoffarth updated on the Harassment committee that they are interviewing various people on campus and the statistics from the last three years. Past person who have had a crime against them will also be asked to talk to the committee.
- b. Next meeting will start with clean up in the Swanson court yard and meeting will start as soon as that is done.

10. **Adjournment**

Meeting adjourned.

Next meeting: 1:00 pm Wednesday, September 10, 2008, Swanson 10/12.