



## UND STAFF SENATE MINUTES

June 11, 2008

1:00 – 2:30 pm

Swanson 10/12

1. Meeting called to order by President Janice Hoffarth at 1:00 pm

**Members Present:** Raelynn Abernathy, Jeanne Bjerklie, Jayne Brown, Chad Bushy, Carol Drechsel, Cherie Dufault, Carol Herman, Dian Hillebrand, Janice Hoffarth, Marco Holter, Joneen Iverson, Teckla Jacobson, Judy Jahnke, David Knittel, Mark Kobe, Nicole Koll, Kathy Lacey, Darin Lee, Loren Liepold, Marci Mack, Tammy Mulske, Linda Neuerburg, Doug Osowski, Kerrie Peltier, Catherine Perry, Nikki Seabloom, Linda Skarsten, Derek Stinchfield, Morgan Stroh, Janelle Studney, Kristi Swartz, Eric Tweton, Allison Welling, Courtenay White, Cheryl Widman, Sherry Zeman

**Members Absent:** Gayann Akset, Pamela Burkes, Rebecca Cournia, Katie Douthit, Kayla Hotvedt, Andrea Johnson, Vern Kary, Lynn Lee, Diana LeTexier, Shari Nelson, Shelly Pecka, Joshua Rahn, Dave Senne, Tami Swiers, Phyllis Vold, and Kathy Williams

**Ex-Officio Present:** Diane Nelson

2. **Minutes:** *Mark Kobe moved, Darin Lee seconded to approve the minutes of the May 14, 2008 Staff Senate Meeting. Motion Carried.*
3. **Treasurer's Report:** Corey Graves sent out the latest report. Sherry reported that she met with Corey and will be taking over from here. There were no changes to the report.
4. **Staff Senate Committee Reports:**  
(Please remember to provide a written report to the secretary prior to this meeting.)
  - a. **Bylaws/Election:** Joneen Iverson reported that the committee has not met.
  - b. **Fundraising/Scholarship:** Linda Neuerburg reported that the committee has sold 8 cookbooks this last month and two scholarship thank you's were passed around for members to view.
  - c. **Legislative:** Eric Tweton reported that the next meeting will be June 18<sup>th</sup> from 9-10 in the Prairie Room in the Union.
  - d. **Public Relations:** Kayla Hotvedt was absent. Nicole Koll reported that she thought they had not met.
  - e. **Staff Development Program:** Loren Liepold reported that the committee had just met and were working on various ideas including large workshops but the committee is open to new ideas and will be getting things finalized in August for the upcoming year.
  - f. **Staff Recognition:** Dave Senne was absent. Nicole Koll reported that they had not met.

5. **Old Business**

- a. None

6. **New Business**

- a. **New member of Conflict of Interest committee:** Diane Hillebrand has been elected.
- b. **Overview of Exec. Meeting/Strategic Plan Update:** Discussion was held on the Strengths, Weaknesses, Opportunity, Treats that Staff Senate faces and also what we have accomplished, and our To Do List...Many provided suggestions – Our main concerns are an Issue Box on the website, a Flyer to be handed out to all staff, the president and v.pres's, and a consistent release of faculty to attend staff events. The suggestions will be included and corrections will be made.

8. **Other Committee Reports:**

- a. **Budget & Planning Committee:** (Joneen Iverson, Janice Hoffarth, and Nikki Seabloom) – Janice Hoffarth reported that they did not meet.
- b. **Chester Fritz Auditorium Advisory Board:** Val Becker is no long on Staff Senate so position will need to be filled – Janice is checking with Margaret Myers on status of CF board first.
- c. **Council of State Employees (COSE):** (Dave Senne) – Dave was absent so Nicole Koll reported that COSE has partnered with Sam's club and the website (updated by Doug Osowski) has a coupon and also a discount on a yearly membership for UND staff.
- d. **Building/Facility Access Committee:** (Doug Osowski) Doug reported that the committee will not meet unless someone loses their keys.
- e. **Traffic Committee:** (Eric Tweton and Morgan Stroh) – Eric Tweton reported that the committee will not meet until Fall. Jim Laturus's position will need to be filled.
- f. **Parking Task Force:** (Janice Hoffarth, Loren Liepold, Sherry Zeman) – Loren Liepold reported that the task force will be emailing this summer and will hold meetings come fall.
- g. **University Senate:** (Joneen Iverson and Janice Hoffarth) – Janice Hoffarth reported that they have not met...will begin meeting again in Sept. A position will also need to be filled on this committee.
- h. **Conflict of Interest/Scientific Misconduct Committee:** (Kayla Hotvedt) – No report.

9. **Matters Arising / Open Discussion**

- a. Linda Neuerburg is looking for information on the Farmers Market to possibly partner with someone and sell SS Cookbooks.
- b. COSE Governors Award – need people to submit nominations. Deadline is Aug. 8<sup>th</sup>
- c. Amanda Eickhoff has resigned from the Wellness Center.
- d. *Marco Holter moved, Dave Knittel seconded to move the July 9<sup>th</sup> meeting to July 16<sup>th</sup>. Motion Carried.*

10. **Adjournment**

*Kathy Perry moved to adjourn. Motion Carried.*

**Next meeting:** 1:00 pm Wednesday, July 16, 2008, Swanson 16/18.