



## UND STAFF SENATE MINUTES

June 14, 2006

1:00 – 2:30 pm

Swanson Hall – Rooms 16/18

1. Meeting called to order by President Kent Streibel at 1 pm.

**Members Present:** Fawn Behrens-Smith, Brenda Cole, Suzanne Gandrud, Patrice Giese, Tod Gohl, Corey Graves, Kayla Hotvedt, Joneen Iverson, Teckla Jacobson, Judy Jahnke, Connie Jones, Cindy Knudson, Mark Kobe, James Laturus, Diana LeTexier, Loren Liepold, Angie Morgan, Gerry Nies, Doug Osowski, Sarah Owens, Becky Reid, James E. Riley, Brenda Schill, Susan Schostag, Nikki Seabloom, Dave Senne, Keith Skoglund, , Jay Smith, Dianne Stam, Kent Streibel, Julie Sturges, Ray Tozer, Eric Tweton

**Members Absent:** Valeria Becker, Chad Bushy, Gail Colwell, Rick Ellis, Maura Erickson, Janice Hoffarth, Vern Kary, David Knittel, Kathy Krostue, Brenda Lanes, Jerry Miller, Sara Peters, Cheryl Saunders, Linda Skarsten, Dennis Stangl

**Ex-Officio:** Diane Nelson

2. **Minutes:** *James Laturus moved, Kayla Hotvedt seconded, to approve the minutes of the May 10, 2006, Staff Senate Meeting. Motion Carried.*
3. **Table Tents:** The public relations committee distributed table tents for all staff senate members. Everyone was asked to be responsible for bringing their table tent to future meetings.
4. **Program “Making a Motion”:** Kent introduced Eric Tweton, the Legislative Committee chair. Program information was presented with a slide presentation and handout “Parliamentary Procedure ...at a glance”.
5. **Treasurer’s Report:** Corey Graves, Treasurer, handed out June treasurer’s report. All expenses from Spring Fling have been turned in. The total cost was \$701.29. The CD purchased previously matured and scholarships were accidentally taken out of the fund so it is at a \$0 balance. Corey asked if we wanted to purchase another \$7,000 CD like last time. After some discussion, it was decided that he would come back with some possible CD amounts and interest that could be gained for the group to decide at the next meeting. The General fund is in the red. After some discussion, *a motion was made by James Laturus to transfer funds from Staff Development to cover the General fund deficit. Motion second by Loren Liepold. Motion Carried.*
6. **Staff Senate Committee Reports:** (Please remember to provide a written report to the secretary prior to this meeting.)
  - a. **Bylaws/Election:** Gerry Nies, Chair, reported.
    - i. Committee will be meeting 1:00 Monday, June 26 at the Memorial Union. Exact location to be determined. One nomination was received for the two technical band openings. Please turn in

additional nominations to Gerry.

- b. **Executive Committee:** Kent Streibel, President, reported, committee met on May 24, 2006 items discussed will be covered later on the agenda.
- c. **Fundraising/Scholarship:** No Chair. Joneen Iverson reported the committee will meet 10:00 Wednesday, June 21 at the MU Alumni Room. A chair will be selected.
- d. **Legislative:** Eric Tweton, Chair, reported that the North Dakota State Legislature meets this year. Information will be sent out on what is happening. Inter-committee meetings are being held now on various issues across the State. Contact Eric for a complete listing.
  - i. Gerry Nies explained that the 4/4% increase was for state employees. Higher education employees will be receiving an average of 4% and the president indicated faculty would be getting a higher percentage.
- e. **Public Relations:** Dennis Stangl, Chair, absent. Diana LeTexier reported the committee met last week. There was a lot of good press for Staff Senate regarding the Trash to Scholarship project. Group discussed other possible service projects for Staff Senate.
- f. **Staff Development Program:** Joneen Iverson, Chair. Kent Streibel reported on last meeting.
  - i. Committee has been working with Laurie Betting with the Wellness Center on the retreat for the full staff senate. It will be held during the next staff senate meeting, July 12 at Room 211 Skalicky. Anticipated schedule as follows: 12:00 – 1:00 lunch provided by executive committee; 1:00 – 2:00 retreat; 2:00 – 2:30 brief business meeting.
  - ii. Future fall sessions for all staff were discussed.
- g. **Staff Recognition:** Dave Senne, Chair, reported the committee met.
  - i. The Spring Fling took place on Friday, May 5. Approximately 550 attended the lunch and 85 attended the Night Staff breakfast.
  - ii. Next meeting is tomorrow at 8:30 am in the MU Governor's Room.

## 6. Old Business:

- a. None.

## 7. New Business

### a. Staff Senate 2006-2007 Budget

- i. Proposed budget for 2006-2007 was discussed. Information emailed out before meeting.
- ii. *James Laturus made a motion to approve the 2006-2007 as proposed. Second by Kayla Hotvedt. Motion Carried.*

### b. Member-at-Large Position

- i. Dave Senne is giving up his member-at-large position, since he is the chair of the staff recognition committee and attending the executive meeting in that capacity. Gerry Nies will check the ballots for the next highest vote recipient.

## 8. Other Committee Reports:

- a. **Bookstore Advisory Board:** Did not meet. Representative needed. Send letter of interest to Kent Streibel.
- b. **Budget & Planning Committee:** Kent Streibel and Joneen Iverson. Did not meet.
- c. **Chester Fritz Auditorium Advisory Board:** Val Becker. Absent, no report.

- d. **Council of State Employees (COSE):** Dave Senne—Committee met in March. Next meeting is July 20 in Dickinson.
- e. **Key Policy Committee:** Brenda Cole, reported the committee did meet. Group discussed routine key items.
- f. **Traffic Committee:** Suzanne Gandrud - Committee met but didn't have quorum to discuss business. Two more representative needed. Send letter of interest to Kent Streibel.
- g. **University Senate:** Has not met. Does not meet over summer.  
Hotvedt. Motion Carried.

**9. Open Discussion and/or Announcements:**

- a. Dave Senne informed the group that the Governor's Award nomination can be submitted until August 12. Forms are on the COSE website. They can be printed and mailed in or can be submitted online. Please consider nominating someone. UND has a poor history of submitting nominations even though we are one of the largest State entities.
- b. Kent Streibel informed the group that he had been contacted by Linda Neuerburg regarding UND's 125<sup>th</sup> celebration. A birthday party is being planned for February 28 and she asked if Staff Senate would be interested in serving cake. They are putting together a whole week of activities. Senators supported the idea, but Kent will find out how many people would be needed and the number of hours that would have to be covered.

**10. Adjournment**

*Jim Laturnus moved. Nikki Seabloom seconded to Adjourn. Motion Carried.*

Respectfully submitted,  
Fawn Behrens-Smith, Membership Officer  
UND Staff Senate

**Next meeting: Full Staff Senate Retreat Wednesday, July 12, 2006, in Skalicky Hall, Room 211.  
12:00 – 1:00 Lunch, 1:00 – 2:00 Retreat, 2:00 – 2:30 Business Meeting.**