



## UND STAFF SENATE MINUTES

March 8, 2006

1:00 – 2:30 pm

Rooms 16/18, Swanson Hall

1. Meeting called to order by President Gerry Nies at 1:00 pm.

**Members Present:** Valeria Becker, Fawn Behrens-Smith, Jack Chatt, Donna Ellertson, Rick Ellis, Maura Erickson, Suzanne Gandrud, Patrice Giese, Tod Gohl, Corey Graves, Kayla Hotvedt, Joneen Iverson, Judy Jahnke, Connie Jones, Cindy Knudson, Mark Kobe, Brenda Lanes, James Laturus, Diana LeTexier, Loren Liepold, Robert Monette, Angie Morgan, Linda Neuerburg, Gerry Nies, Doug Osowski, Chris Ostlie, Sara Peters, Becky Reid, Leyton Rodahl, Brenda Schill, Linda Skarsten, Keith Skoglund, Jay Smith, Dianne Stam, Dennis Stangl, Kent Streibel, Eric Tweton

**Members Absent:** Brenda Cole, Marco Holter, Vern Kary, Beth Kasprick, Kathy Krostue, Troy Noeldner, Kurt Papenfuss, Cheryl Saunders, Susan Schostag, Julie Sturges

**Ex-Officio:** Desi Sporbert

2. **Minutes:** *Mark Kobe moved, Judy Jahnke seconded, to approve the minutes of the February 8, 2006, Staff Senate Meeting. Motion Carried.*
3. **Program:** Amanda Eickhoff, Wellness Center, presented information on the Walk of Life program.
4. **Treasurer's Report:** Sara Peters, Treasurer, reported a treasurer's report will be completed by the end of the week. Sara gave a breakdown of how much is in each of the projects. Only \$673 is left in operating to last until the end of June. Right now, the money market is sitting at a negative balance.
5. **Staff Senate Committee Reports:** (Please remember to provide a written report to the secretary prior to this meeting.)
  - a. **Bylaws/Election:** Linda Neuerburg, Chair, reported the committee met on February 13. The nomination forms have been mailed out to faculty and staff and are due on March 22. Election ballots will be sent out to all staff. John Plante, Chris Naas and Scott Baker have resigned. Cathy Krostue from Financial Aid will fill Chris's position. The next meeting will be March 27 at 9 am.
  - b. **Executive Committee:** Gerry Nies, President, reported the committee met and most items will be discussed later on the agenda.
  - c. **Fundraising/Scholarship:** Linda Skarsten, Chair, reported the committee met. Both the scholarship application and the recipe request flyer have been sent out.
  - d. **Legislative:** Eric Tweton, Chair, reported the committee did not meet. Interim committees are meeting and one of the items they are looking at is employee benefits.

- e. **Public Relations:** Dennis Stangl, Chair. Committee did not meet.
- f. **Staff Development Program:** Kent Streibel, Chair, reported the committee met on February 28 and talked about various programs that could be offered. St Alexius has been contacted for session information.
- g. **Staff Recognition:** Leyton Rodahl, Chair, reported the committee met on Friday, March 3, and is continuing working on the Spring Fling.

6. **Old Business:**

- a. **Staff Senate Cookbook:** Linda Skarsten asked that anyone with ideas for the cookbook cover bring them to the next meeting.

7. **New Business**

- a. **Meeting President Kupchella:** Gerry Nies and Kent Streibel met with President Kupchella and updated him on what Staff Senate has accomplished over the past year. The President is very supportive of Staff Senate and feels that its presence on other committee is very beneficial.
- b. **Spring Fling:** Leyton Rodahl passed around signup sheets for the Spring Fling. Senators were asked to sign up to help with setup, serving and cleanup. VP Gallager has donated \$500 for the Spring Fling. An additional \$500 will be needed.

*The Staff Recognition Committee moved to spend up to \$500 for Spring Fling. The money is to be taken from the Staff Development project. Motion carried.*

Those attending Spring Fling will be asked to bring a canned good item donation for the East Grand Forks Food Shelf.

- c. **Trash for Scholarships:** Rick Ellis updated Staff Senate on the status of the Trash for Scholarships project. VP Gallager has forwarded the request to Resident Services for approval of the collections sites. Rick will be bringing signup sheets to the next meeting looking for volunteers to work the sites. This year the committee will be seeking rummage sale donations from everyone on campus.

*Rick Ellis moved and Jim Laternus seconded to spend up to \$150 for banners and advertising for Spring Fling. Motion carried.*

- d. **Medical Information:** Desi Sporbert spoke briefly on disseminating medical information about staff, faculty and students. Because of privacy, specific information regarding medical conditions can not be shared without written consent.
- e. **Continuing Education:** A question was raised about the possibility of allowing staff tuition waivers to take courses through Continuing Education. Gerry Nies explained that Continuing Education is a self-funding unit and that the courses would not be able to be offered if tuition wasn't charged.

## 8. Other Committee Reports:

- a. **Bookstore Advisory Board:** Donna Ellertson. Did not meet.
- b. **Budget & Planning Committee:** Gerry Nies reported that the committee met and discussed facilities and noted that no state dollars have been spent on facilities at UND since 1999. Tuition for next year will need to be increased to cover the 3% cost increase for utilities. \$300,000 will need to be found to cover the increase for this fiscal year.
- c. **Chester Fritz Auditorium Advisory Board:** Val Becker reported the committee met last month and is working on a mailing to request donations for repairs for the Auditorium and looking at what events will be scheduled for the 2006/2007 season.
- d. **Council of State Employees (COSE):** Leyton Rodahl reported COSE is seeking nominations for the FISH Award. The deadline is March 31.
- e. **Key Policy Committee:** Brenda Cole, absent.
- f. **Traffic Committee:** Suzanne Gandrud, Marco Holter. Suzanne Gandrud reported the committee met at the airport and is working with the Airport Authority on securing some additional parking. Construction of the ramp will be starting soon. The cost of the parking permits will probably be increasing by about \$8.
- g. **Trash for Scholarships:** Rick Ellis. The committee is waiting for approval of the project.
- h. **University Senate:** Gerry Nies, Kent Streibel, Rick Ellis. Kent Streibel reported the committee met. Items discussed included: policy on presidential honor role, an online campus climate survey, the Big Event coming up on April 22, S/U grading, and the conflict of interest policy.

## 9. Open Discussion and/or Announcements

- a. Donna Ellertson asked that some clarification be made regarding the budget and the various projects.
- b. Gerry Nies and Kent Streibel were asked to sit in on the NCAA Committee meeting discussing Division I. The committee is looking at various issues such as funding and giving the pro and cons of switching to Division I.

## 10. Adjournment

*Brenda Schill moved, Kayla Hotvedt seconded, to adjourn. Motion Carried.*

Respectfully submitted,  
Joneen Iverson, Secretary  
UND Staff Senate

**Next meeting:** 1:00 pm Wednesday, April 12, 2006, in Swanson 16/18.