



**EHD COLLEGE TECHNOLOGY COMMITTEE
ROOM 206**

September 9, 2008 • 9:00 AM

(1) Call to Order & Roll Call

- a. Attendance: Joneen Iverson, Janie Pinterits, Harriet Powers, Andrew Quinn, Sandra Short, Jeffrey Sun, and Richard Van Eck

(2) Open Issues

Item	Minutes & Action Steps	Notes
Follow-up to Spring 2008 Dept Needs' Assessment	<ol style="list-style-type: none"> 1. On Sept 5th, Joneen, Harriet, and Jeff met with Lori Swinney to review the requests. 2. Within the next 2 weeks, Joneen will construct initial responses to each of the items listed – for each respective department's needs' request – except for T&L since that department did not use the same instrument. Jeff will write the initial report for T&L. 3. On or around, Sept 23rd, Joneen will send the initial reports for all the departments to Jeff, who will then edit and prepare for the documents for review at the Committee's October meeting. 4. At the October meeting, the Committee will review the reports, make edits/comments as needed, and distribute to their departments. 	
Fall Desserts & Demonstrations Day	<ol style="list-style-type: none"> 1. Room Reservation: Harriet will secure the room. The event will be held from 2:30-4:00 pm either on Oct 7th or Oct 21st. 2. Advertising: Harriet and Janie will take care of the advertising. 3. Technologies: Technologies identified as demonstrations ... <ol style="list-style-type: none"> a. Wimba Live b. Adobe Connect c. Merlot d. Respondus/Study Mate e. Clickers f. Creative ways to use Blackboard such as advisement g. HTML EZ 4. Demonstrators & Equipment: Jeff will contact Lori Swinney for the initial contact to determine ... <ol style="list-style-type: none"> a. if the date/time works for CILT, b. if CILT can record each demonstration and post it online, and c. if CILT has recommendations/referrals of CEHD faculty who could discuss how they used a particular technology <ol style="list-style-type: none"> i. We will ask each demonstrator to create a brief handout that identifies – What 	<p>Addendum: Because a significant number of T&L faculty are in a meeting on Oct 7th, we will use the alternate date (i.e. Oct 21st) for the event.</p>

	<p>problem did the technology solve? How much time invested? Why do you like the technology? And Contact Info.</p>	
College Website	<ol style="list-style-type: none"> 1. Conversion of Webpages: Joneen informed the Committee that the College/Dan Rice hired of a student to convert the current webpages to the new university template. 2. Integration and Purpose: The Committee discussed the multiple audiences of the website and its impact on these various groups, particularly for purposes of attraction, recruitment, retention, and information dissemination. Given those factors, the Committee recommends a more coordinated and planned effort to upgrade the website. Examples included how many links to get to a certain end/goal, use of videos to capture the environment, and placing more, user-friendly content on the website, and degrees of consistency among departments within the College. 3. For the next step, Jeff will speak to Dan about ways to integrate the Committee's work, the Chair's discussions, the student web person, and Joneen as the College Tech Coordinator. 	
Student Technology Fees' Proposals	<ol style="list-style-type: none"> 1. Entries: Please encourage entries of innovative solutions to educate many students. Also, keep in mind that the Committee is not as likely to fund projects that result into permanent fixtures in the Education Building since the building might be gutted in a few years. 2. Deadline: We will set the deadline at 4pm on October 6th to the dean's office (NB: The Committee updated the website today and set the dates for this year. We discussed in the meeting of setting the deadline at Oct 1st because we followed last year's dates. In light of the new posting of dates, we have enough time to review the proposals and for the dean to write the letter if we rank order and submit our memo on October 7th. Therefore, we will set October 6th as the absolute deadline.) Jeff will send an announcement to the College. 	http://www.und.edu/org/stf/forms.html
Online Courses [Rick]	<ol style="list-style-type: none"> 1. what would encourage us to move online? What incentives should we recommend? 2. what would the infrastructure look like? how do we get there? 	
2008-2009 Meeting Schedule and Location/Forum	<ol style="list-style-type: none"> 1. Day/Dates/Times: The Committee decided on the 1st Tuesdays of every month for the remainder of the year with the exception of January 2009 – which will be the second Tuesday. Therefore, the schedule of meetings is as follows – Oct 7th, Nov 4th, Dec 2nd, Jan 13th, Feb 3rd, Mar 3rd, Apr 7th, and May 5th. The meeting time will remain from 9-10:30 am. 2. Blackboard Community Site: Jeff will establish a Blackboard Community Site, and starting Oct 2007, we will use Wimba 	

	to conduct meetings. However, at the Oct 2007 meeting, we will also host the meeting in Room 206, so everyone in the Committee can learn to use WIMBA.	
New and Replacement Computers for Faculty/Staff	1. Status Update: Joneen provided a status update on replacement computer schedule. If your department has any particular questions, please contact Joneen.	

(3) Adjournment

- a. At 10:17 am, the meeting adjourned.