



**EHD COLLEGE TECHNOLOGY COMMITTEE  
ROOM 206**

**September 4, 2007 • 3:00 PM**

- (1) Call to Order & Roll Call
  - a. Attendance: Amy Johnson, Steve LeMire, Janie Pintertis, Harriet Powers, and Jeffrey Sun
  
- (2) Open Issues
  - a. Identify key agenda items for 2007-2008 with the Strategic Plan
    - i. The Committee identified the following items for consideration
    - ii. Follow-up on Desserts & Demonstration Day (D3)
      1. Develop a survey instrument to address “needs assessment”
        - a. Instrument should ask about identifiable technologies and try to define the unknown/not understood technologies that may support our work
          - i. Check for existing surveys
          - ii. Contact Kathy Smart – she has a survey related to her research
        - b. Audience: Two different instruments should be made
          - i. One for faculty and staff
          - ii. Another for students
            1. preferred method is to survey students in classes over survey monkey
      - iii. Follow-up on Desserts & Demonstration Day (D3)
      - iv. Generate a list and identify current technologies such as software and hardware available to faculty/staff as well as students, perhaps post on the web
      - v. Start to identify some technologies that might be useful to faculty, staff, and students; to help identify the technologies
        1. refer to peer institutions
        2. refer to experts
        3. refer to journals
      - vi. Identify ways that the infrastructure can be improved (e.g., classrooms, labs, wireless connections)
      - vii. Identify ways to address current barriers to tech access ... for example ...
        1. software acquisition and hurdles from UND Purchasing Office (see Joneen Iverson and Rick Van Eck)

- 2. program choices – for instance, the Vista Word version is not formula friendly (see Steve LeMire)
- viii. Identify instruction on technology for faculty, staff, and students for example ...
  - 1. Teaching: Clickers, Blackboard, podcasting, smart classrooms, web page design
  - 2. Research: SPSS, Qualitative Research programs

(3) Action Steps for Next Meeting

- a. Needs Assessment Survey
  - i. Committee members will locate survey instruments on faculty, staff, and student technology surveys
  - ii. Committee members will report back what peer institutions are doing for technology for faculty, staff, and students
  - iii. Committee will invite Kathy Smart to discuss her survey instrument

(4) News Updates

a. Student Technology Fees' Proposals

- i. UPDATE: The Student Technology Fees' Committee is meeting on September 12. After their meeting, a new timeline for proposal deadlines will be announced. Once that is set, Jeff will create a timeline for the College Tech Committee for approval.

b. Server Space/Storage

- i. UPDATE: CILT is negotiating with Blackboard to install a new component called Blackboard Content System. The system functions like a network drive, but it also allows others – whom you allow access – to read and/or edit the file (depending on what setting you place). The system is secured! More details to follow as we learn.

c. Clickers

- i. UPDATE: The University is in the process of selecting a “recommended” Clicker. The decision is expected to occur around early October, and the Clicker choice will be in place for spring 2008.

d. Smart Classroom Information

- i. UPDATE: CILT is piloting the Smart Classroom Information and Search Features. Please check it out and send an e-mail to the Committee listserv with feedback by Sept 14  
<http://www2.und.nodak.edu/dept/cilt/>

Upcoming Meetings

Item	Action Steps	Notes
Schedule for 2007-2008 Meetings	Meet Tuesdays - Oct 2, Nov 6, and Dec 4 from 3-4:30pm	

Adjournment