



**EHD COLLEGE TECHNOLOGY COMMITTEE
ROOM 206
October 10, 2006 • 1:00-2:00 PM**

Attendance: Mary Baker (ex-officio, T&L Tech Committee), Amy Johnson (for PEXS), Andrew Quinn, Janie Pinterits, Harriet Powers, Jeffrey Sun, Rick VanEck, Steve Lemire, David Yearwood

The Focus: *EHD IT Strategic Plan*

The Access Focus:

- Infrastructure: The physical aspects of the building(s) where technology is housing for various departments within the college. Infrastructure will address:
 - a. information about each room can be obtained from a floor plans placed on the website and someone should be able to place a mouse over the floor plan to obtain technology specifications for a given room. The specific information would include room size, be color coded for room capacity, and equipment within the room's floor plans for various department by buildings. It was further suggested that Kathy Smart may have access to this information and that she be charged with the responsibility of developing this for the college. . In addition, the floor plans will note all the technology equipment in each room and provide link to manuals and "quick reference" guides for users based on each type of equipment
 - b. technology needs for all departments, be they specialized equipment associated with aspects of departmental practice or traditional types of classroom technologies
 - c. the adequacy of rooms to house the types of equipment that may be needed and layout of these rooms to accommodate teaching and learning, i.e., wireless access, distance education to include video and audio feeds, teaching within a computer lab, etc
- Facilitating use of existing software/hardware/facilities
 - a. The committee decided that Joneen Iverson would provide a listing of all college software, technology equipment, and available laboratory hours. Joneen will also be responsible for developing a method for information dissemination regarding which rooms have what technology to include the types of software that is available on computers; access to the technology by students and faculty to aid productivity and efficiency
 - b. Job aids: e.g., information notes regarding the use of smart classroom equipment, i.e., details how to use Elmo, tablet monitor, or other specialized equipment
 - i. b. The committee also suggest that some policy be developed to determine room access/availability. The intent here is to better facilitate use by aligning technology policies and procedures to

support faculty, staff, and student practices of technology. An example of this might be a central room reservation system that could facilitate use so that classes needing the technology can have access to a given technology.

- Educational opportunities” is interpreted as the pedagogical use of technology, showcasing, reducing roadblocks to technology usage and forming productive practices to that use.
 - a. pedagogical use—the creative utilization of educational tools to aid teaching and learning
 - b. showcasing—a way to demonstrate what is available, how it may be traditionally used, creative or potential use, etc
 - c. reduction of roadblocks to usage—a way to get the necessary tools in the hands of faculty to eliminate any roadblocks to use, i.e., a way to provide faculty with copies of software that does not tie them to a place and time; training to increase productive use; access to individuals who can mentor faculty wishing to experiment with a given technology—provide personalized training

- Knowledge of use

Training opportunities that are held on a frequent basis and a way to communicate information about technology use by faculty within the college

Next Showcase: Clickers Oct 19

Equipment requests: Oct 27 new due date.

Dean routes to VP Nov 3

Nov 1 Ranking in Tech Committee

Nov 2 Regular meeting: discuss floor plan, web space.

Other: announcement by Cindy Juntunen, Assoc. Dean for Research:

- Soliciting bigger ideas of college-wide research needs, e.g., production center for poster-sized print-outs.
- Build these bigger ideas into our planning to support research and technology goals to remove barriers from greater productivity
 - o e.g., Scanning Center that can store records for distribution, aid data collection
 - o Survey generator that puts data into SPSS