



**EHD COLLEGE TECHNOLOGY COMMITTEE
ROOM 104**

August 24, 2006 • 1:00-2:00 PM

Attendance: Joneen Iverson, Steve LeMire, Andrew Quinn, Janie Pinterits, Harriett Powers, Jeffrey Sun, Rick VanEck, David Yearwood

- (1) Introductions of committee members.
- (2) Technology Showcase
 - a. College Meeting, Friday, Aug 25
 - i. Rick and Andrew will ...
 1. highlight some of the technology in about 5 minutes,
 2. note the technology showcase event in early spring, and
 3. emphasize the use of the technology committee representative as the initial point of contact.
 - b. Early Spring Event
 - i. Demonstrations: In furtherance of the access and training components to the strategic plan, we will provide several demonstrations using 5 technology formats one Friday morning, early in the spring term ...
 1. Breeze Room 308A, Rick
 2. Breeze with recording Room 202, Kathy
 3. Clicker technology Room 312 (PC Lab), Andrew
 4. Smart classroom Room 210, Jeff
 5. Podcasting recorders Room 206, Dave
 - ii. Handouts: We will create and distribute a packet of materials to summarize the technology and other relevant information; the sections will be divided into ...
 1. Equipment and Features (with features tree) – including IVN
 - a. Janie asked about support for IVN, which would be helpful to her. Rick, Andrew, and Dave indicated that Breeze would probably be the next direction and they don't use IVN, so the Committee would simply make support available but not a dedicated demonstration.
 2. Support access
 3. Contacts for "technology" experts/mentors
 - iii. Issues to be determined ...
 1. exact date TBD, for now just announce early spring term
 2. whether we will record the sessions
 3. how and who will train the committee for each technology format
- (3) Department Representatives
 - a. Dave suggested that we continuously update our departments.
 - b. Rick recommended that we get the meeting schedules for each department to help us remind each department about updates from the Committee.

- c. Joneen read the Dean's original declaration about this committee; she pointed out that we should distribute minutes to the entire College faculty.
- d. Though not through a formal vote, the general consensus from the Committee was to post the notes on the web. Joneen will create a website for the Committee, and Jeff will pass along the past minutes to her.
- e. For future meeting notes, Rick proposed that we provide a quick title to each item, so people can just click onto the respective language about the item's discussion. Dave agreed and drew the Committee's attention to the format of the U-letter as an illustration.
- f. Steve applauded the Committee for its past work; he taught in a smart classroom was quite pleased.

(4) Committee Leadership

- a. Dave opened the discussion in the event anyone was interested in serving as Committee Chair.
- b. Joneen read the Dean's charge and committee member selection.
- c. The chair is appointed annually, and the committee members are also appointed annually. The Committee agreed that the members should be determined by the respective departments, and the Chair should be determined by the Committee.
- d. No other members expressed interest in serving as Chair.
- e. Dave has agreed to serve as Chair for 2006-2007.

(5) Strategic Plan

- a. Dave expressed concern about drawing our attention back to the strategic plan.
- b. Rick also echoed concerns and moved for a motion
 - i. MOTION APPROVED (unanimously): The Committee focus primarily on the strategic plan – every other meeting – on the strategic plan, and for alternating meeting dates, the Committee undergo training and discusses one of the technology formats to be presented in early spring.
- c. Jeff mentioned that the strategic plan should guide every decision we make, and we should examine our decisions in light of the limited resources. Jeff also noted that departments in Gillette and Montgomery should determine their buildings' needs.
 - i. Jeff will submit a sample Student Tech Fee Request to Andrew and Janie.
- d. Rick added that the showcase should also relate to our strategic plan.
- e. The discussion about the Strategic Plan begins at the next meeting. Dave stated that he would begin with the goals and objectives.

(6) Future Meeting Dates

- a. We will continue to meet on the 1st and 3rd THURSDAYS from 1:00-2:00pm in Room 206 – Sept 7, 21, Oct 5, 19, Nov 2, 16, Dec 7

(7) Adjourn

FUTURE MEETING SCHEDULE

DATES: Sept 7, 21, Oct 5, 19, Nov 2, 16, Dec 7

DAY: Thursdays

TIME: 1:00-2:00 pm

LOCATION: Room 206 Education Building