

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
 (Please Print) Last First MI  
 Term: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_ GRAD/UGRD (Circle One)  
 (To withdraw from UND, go to Twamley 201)

Action #: \_\_\_\_\_ Class #: \_\_\_\_\_ Subject: \_\_\_\_\_ Catalog #: \_\_\_\_\_ Units: \_\_\_\_\_  
 (See back) Course Title \_\_\_\_\_ Grade Option: \_\_\_\_\_

**Signatures (where required) valid for three working days:**

Advisor: \_\_\_\_\_ Date: \_\_\_\_\_  
 Instructor: \_\_\_\_\_ Date: \_\_\_\_\_  
 Dean of Course: \_\_\_\_\_ Date: \_\_\_\_\_  
 Dean of Student's College: \_\_\_\_\_ Date: \_\_\_\_\_  
 Dept./Office Stamp/Authorization: \_\_\_\_\_ Date: \_\_\_\_\_

Action #: \_\_\_\_\_ Class #: \_\_\_\_\_ Subject: \_\_\_\_\_ Catalog #: \_\_\_\_\_ Units: \_\_\_\_\_  
 (See back) Course Title: \_\_\_\_\_ Grade Option: \_\_\_\_\_

**Signatures (where required) valid for three working days:**

Advisor: \_\_\_\_\_ Date: \_\_\_\_\_  
 Instructor: \_\_\_\_\_ Date: \_\_\_\_\_  
 Dean of Course: \_\_\_\_\_ Date: \_\_\_\_\_  
 Dean of Student's College: \_\_\_\_\_ Date: \_\_\_\_\_  
 Dept./Office Stamp/Authorization: \_\_\_\_\_ Date: \_\_\_\_\_

Updated 01/15/09

Registration Action	Signature Required
---------------------	--------------------

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. ADD</li> <li>2. DROP</li> <li>3. Override Full Capacity (Class Limit)</li> <li>4. Add after deadline (Action Date)</li> <br/> <li>5. Increase # of credits through last add day (Class Units)</li> <li>6. Decrease # of credits through last drop day (Class Units)</li> <li>7. Change to/from S/U grading through last drop day</li> <li>8. Elect audit grading (no credit),<br/>(1<sup>st</sup> Day of Classes-Last Day to Add)</li> <li>9. UG overload to more than 21 credits (Fall/Spring) (Unit Load)</li> <li>10. Grad overload to more than 16 credits (Fall/Spring) (Unit Load)<br/>or more than 12 credits Summer</li> <li>11. UG Overload to more than 15 credits (Summer) (Unit Load)</li> <li>12. Override restricted to college</li> <li>13. Override restricted to classification (Class Permission)</li> <li>14. Override restricted to grads (Career)</li> <li>15. Override restricted to majors</li> <li>16. Section change after last day to add</li> <li>17. Override pre-requisites missing</li> <li>19. Time Conflict</li> <li>20. Department Consent</li> </ol> | <p>(no signature required)<br/>                     (no signature required)<br/>                     Instructor (BPA - &gt;Dean's Stamp)<br/>                     Advisor, Instructor, and Dean of Course/Graduate<br/>                     Dean for Graduate courses<br/>                     (no signature required)<br/>                     (no signature required)<br/>                     Advisor (Grad students cannot elect S/U grading)<br/>                     Instructor<br/> <br/>                     Dean of College<br/>                     Graduate School Dean<br/> <br/>                     Dean of College<br/>                     Dean of Course*<br/>                     Department*<br/>                     Department and Graduate School Dean<br/>                     Department*<br/>                     Instructor of each section<br/>                     Instructor or Department*<br/>                     Instructor of each course</p> |
|--|---|

**NOTE:** Petition required to change registration after last day to drop.

**NOTE:** The signatures required are for actions done before deadlines (unless otherwise noted)

\* BPA students – BPA advisement office stamp