



# TRANSFER STUDENT ADVISER

Top 40 Questions	2
Program Articulation	3 & 4
Key Fulp Retires	3
New Transfer Specialist	3
Points of Contact	5
MnTransfer Curriculum	6
Registrar Web Initiatives	6
The UND Opportunity	6
New Admission Criteria	8
See the Adviser Staff	8

## TRANSFER WORKING GROUP SETS AGENDA TO INCREASE TRANSFER STUDENT SERVICES

A transfer working group, which involves members from Counseling Services, Enrollment Management, TRIO and the offices of Enrollment Services, Admissions, the Registrar and Student Academic Services has been meeting since April of 2003 to devise methods for increasing our service capacity for transfer students.

"While UND has a long history of welcoming transfer students, enhanced efforts are currently taking place and we are looking at even more ways to focus specifically on the transition and success of transfer students," says Alice Hoffert, Associate Vice President for Enrollment Management and

a member of the working group. "While UND is *currently* doing more for transfer students than ever before, there are a number of ways we can do even more."

Some of those prospective services for transfer students involve an honor society called Tau Sigma, which is planned to start this fall and will be open only to transfer students; a new web site dedicated to the special needs of transfer students, which is currently being designed; an open forum called "Bridging the Gap," an annual event, which has already taken place; an annual newsletter specifically designed for academic and transfer advisers working

with students at our two-year partner institutions; and an annual orientation/registration event which is planned for Saturday, April 3, 2004. This event will allow transfer students to visit UND, have their questions answered, meet with advisers, and register for classes earlier than they would normally be allowed to register.

"This group has worked hard and the work shows in all of the new initiatives we will offer transfer students," said Hoffert. "I believe the efforts will pay off by more transfer students wishing to come to UND and by those students having higher levels of satisfaction with the services we provide."

## New Publication Designed to Help Advisers

This new publication, the *Transfer Student Adviser*, marks another initiative by the University of North Dakota in its overall transfer and articulation plan to make transfer to UND simpler and more seamless. Designed specifically for counselors, transfer specialists, advisers and administrators in our partner institutions, it is hoped that this publication will make the process of advising the students who plan to come to UND considerably easier.

By providing this current, accurate, UND-specific information about transfer policies, proce-

*(Continued on page 8)*

## CHANGES TO UND POLICY INCREASE NUMBER OF TRANSFERABLE CREDITS

The way the University of North Dakota accepts and records transfer credit has changed for students who matriculate to UND beginning in the fall of 2003. Last year, UND's University Senate approved a new policy statement, which, in part, reads as follows: "In general, all college-level credit attempted, excluding withdrawals, at a regionally accredited institution of higher education, will be posted in transfer by UND."

This means that courses which have not transferred in the past due to their technical nature or due to their lack of applicability to UND programs, will now be accepted in transfer for general

elective credit. Past policy at UND, as stated in the UND Catalog, has limited the kinds of credit which could be accepted in transfer to "only those courses that are in disciplines offered at or cognate to those offered at the University." With the previous policy, technical courses and baccalaureate-level courses from disciplines not offered at UND were not accepted in transfer.

The new policy reaffirms parts of the old policy in that "UND will still NOT accept remedial or preparatory courses, credit for life experiences, other institutions' credit by examination, or non-degree continuing education courses." The new policy also continues the process of transferring

courses regardless of the grade earned in the transferred course. This means that grades of "D" or "F" will also become a part of each transfer student's permanent academic record upon transfer to UND. "Certainly some courses which will now transfer to UND will not be applicable to UND programs," said Philip Parnell, Associate Registrar. "These transferred courses will be referred to as general elective credit and may be used as electives by transfer students, but may not be usable as general education credit or for credit in the major. An example of this would be a student who has completed a construction trades curricula

*(Continued on page 8)*

# TOP QUESTIONS ABOUT TRANSFERRING TO UND

Below are 30 questions transfer students often ask. As advisers of transfer students ourselves, we know how difficult it can be to keep track of all of the institutions to which your students transfer, as well as all of their rules, regulations, deadlines, and procedures. We hope that the answers provided below will make your students' advisement process simpler.

## Transfer Credit Questions:

### **1. How do my students get credit for Advanced Placement, CLEP, and International Baccalaureate?**

Students must request that official copies of their scores be sent directly to UND from

the College Board or from International Baccalaureate.

### **2. How do my students get credit for classes they have already taken at another college?**

UND requires official transcripts for all post-secondary work attempted. Students should contact the institution from which they earned credit and ask that official transcripts be sent directly from that institution to UND.

### **3. Are students required to have all college transcripts sent?**

Yes. UND requires that students disclose all attempts at college credit. Failure to do so can result in students being dismissed from UND.

### **4. How will students know which courses transferred?**

After receiving the official transcripts, UND transfer credit evaluators will determine which courses will transfer, whether or not they are equivalent to specific courses at UND, and whether or not they meet UND's general education requirements. All of this information is sent to the student in the form of a letter and a worksheet.

### **5. How will students know how their credits fit into UND's general education requirements?**

Once the official transcript evaluation has been made by the Office of the Registrar, a worksheet outlining all transfer credit information will be sent both to the student and to the student's major department.

### **6. How many credits will transfer to UND?**

There is no limit to the number of credits which may be transferred to UND. However, UND policy requires that at least 60 credits be earned at a four-year institution and that, at least, the last 30 of those credits be earned at UND. Additionally a minimum of 36 credits upper division (300- or 400-level) must be completed by all degree recipients.

### **7. How can students get an unofficial estimate of transfer credits before applying for admission?**

Unofficial evaluations are available from the Office of Enrollment Services. Contact them at 1-800-CALLUND, ext. 4463.

### **8. How will my quarter credits transfer to UND?**

Quarter credits transfer to UND at a rate of .66 semester credits for each quarter credit.

### **9. Will my military credit transfer to UND?**

UND accepts some forms of military credit. All credit earned through the Community College of the Air Force will be accepted, and current ACE guidelines will be used for Army, Navy, and Marine programs. Students will need to provide official copies of the military transcript—AARTS for Army veterans; a SMART for Navy and Marine veterans; or a CCAF for Air Force veterans.

### **10. My student has been an accountant for many years and has a 2-year degree in accounting. Does UND grant credit for his/her life experiences?**

UND does not automatically grant credit for life experiences or for previous work experiences, but some departments offer challenge or validating exams and credit may be granted for passing these tests.

### **11. Do courses transfer with the grades earned or will they transfer as pass/fail?**

Courses taken with a pass/fail option will transfer as either satisfactory (S) or unsatisfactory (U). Courses which earned a letter grade will transfer with the earned letter grade and will become a part of the student's UND academic record and a part of UND's cumulative GPA.

### **12. If I believe a mistake has been made in my student's transfer evaluation, what should I recommend?**

Mistakes do happen occasionally and courses which should have been accepted in transfer are not. If this happens to your student, simply have him/her contact the UND Office of the Registrar at 1-800-CALLUND, ext. 4258 and explain the situation. If, in fact, a mistake was made, it can be handled quickly and easily. If a mistake was not made and

## *Transfer Student Adviser Mission*

*To provide current, accurate information about UND's transfer policies, procedures, and initiatives to the advisers, counselors, transfer specialists, and administrators of our partner institutions.*

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*(Continued on page 7)*

## Program Articulation Initiative Enters Second Catalog Cycle Numbers of Program Agreements on the Rise

Philip Parnell  
Associate Registrar

All across campus, individuals and departments are hard at work making transfer to UND easier for the roughly 900 new transfer students who come to UND each fall. In 2001, UND began an articulation and transfer initiative under which a series of programmatic transfer agreements were written to guide students at two-year and four-year partner institutions in the process of transferring to UND. For the 2001-2003 catalog years, 693 of these transfer agreements were written and then approved by departments not only at UND, but at twenty-nine partner institutions as well. This process took the better part of two years to complete.

Articulation agreements are located on the Office of the Registrar web site at <http://www.und.nodak.edu/dept/registrar/articulation/transpg.html>. The 2003-2005 agreements, when available, will be in the same location.

With the issuance of the 2003-2005 Catalog, the process of writing and approving programmatic articulation agreements has begun again, and current estimates in the number of planned agreements show an increase from 693 from UND's last catalog to more than 900 for the current 2003-2005 catalog. These 900+ agreements will be negotiated with more than 50 partner institutions from 9 states and the province of Manitoba. The majority of the work to complete this round of agreements is expected to be complete by December, 2003.

Approximately 760 of these agreements have already been approved on the UND campus. Roughly, 145 are still pending approval by departments on our campus. All of these agreements will soon be sent to all of our partner institutions for their suggested corrections, inclusions, questions and their final approval.

UND truly wishes to make the articulation process a dialog between our campus and partner campuses. During the last cycle, better than ninety-five percent of

the corrections and changes suggested by partner campuses were made permanent within the articulation agreements. It is well worth the effort to scrutinize these agreements carefully, not only for your institution's benefit, but for your students' benefit as well. (The Office of the Registrar sends a special "thank you" to all of those individuals at our partner campuses who reviewed the last cycle of articulation agreements. The process needed a great deal of your effort, but was a huge success and students have found the agreements to be an asset.)

Current plans are for all of these agreements to be distributed to partner institutions during September and October and then to become accessible on the Office of the Registrar web site sometime in late November and early December.

Parties who are interested in the process of articulation or who are interested in developing articulation agreements between UND and other partner institutions should contact Philip Parnell [philip.parnell@mail.und.nodak.edu](mailto:philip.parnell@mail.und.nodak.edu).

## Ms. Kay Fulp Makes Plans to Retire

Effective October 31, a key figure in the field of North Dakota transfer and articulation will retire from service to the Office of the State Board of Higher Education. Kay Fulp has been the Coordinator of Articulation and Transfer since the spring of 1998, and has been responsible for coordinating such initiatives as Common Course Numbering (CCN), building closer relationships between higher education and high schools, as well as the efforts that she and the North Dakota registrars made in expanding the North Dakota General Education Requirements Agreement (GERTA).

"Common Course Numbering got faculty from around the state involved in the transfer and course content discussions," says Fulp "and it set the groundwork for all the articulation agreement initiatives that have come out over the last few years."

Using Common Course Numbering as a base, UND has created more than 300 programmatic articulation agreements with North Dakota institutions.

According to Kay, "Both GERTA and CCN made transfer so much easier for students. I am exceptionally proud of the way the registrars have worked together to make and keep these programs a reality. The decision to expand the parameters of GERTA a few years ago to include institutions outside of the North Dakota University System, such as the North Dakota Tribal Colleges, is another thing I am very proud of."

Kay doesn't plan to completely leave the field of education. Being a certified high

school teacher, Kay plans to substitute teach math and physics in her local area high schools. She also plans to travel extensively, having gained a head start on that by spending a week in Paris in August. She also plans to spend much more time being active in the lives of her grandchildren.

We at the *Transfer Student Adviser* wish Kay a wonderful life as she enters retirement. Thanks for all you have done for us, Kay. We wish you the best!

## Sarah Volk Hired as UND Transfer Specialist

Sarah Volk, a 2002 graduate of the University of Mary has been hired as a Transfer Specialist/Recruiter for UND. Sarah earned her Bachelor of Science degree in Business Administration. At Mary, Sarah worked for three years as a student ambassador and was responsible for recruiting prospective students.

Sarah's previous experiences in recruitment make her particularly effective at

helping transfer students bridge the gap between their sending institution and UND.

"I'm very excited to begin working with UND's partner institutions and their students," said Sarah. "UND has so much to offer transfer students. I look forward to sharing that information with the schools and their students."

# PHASE I OF UND'S PROGRAM ARTICULATION INITIATIVE SEES HIGH SUCCESS NUMBERS ACROSS THE BOARD; HIGHER NUMBERS EXPECTED FOR PHASE II

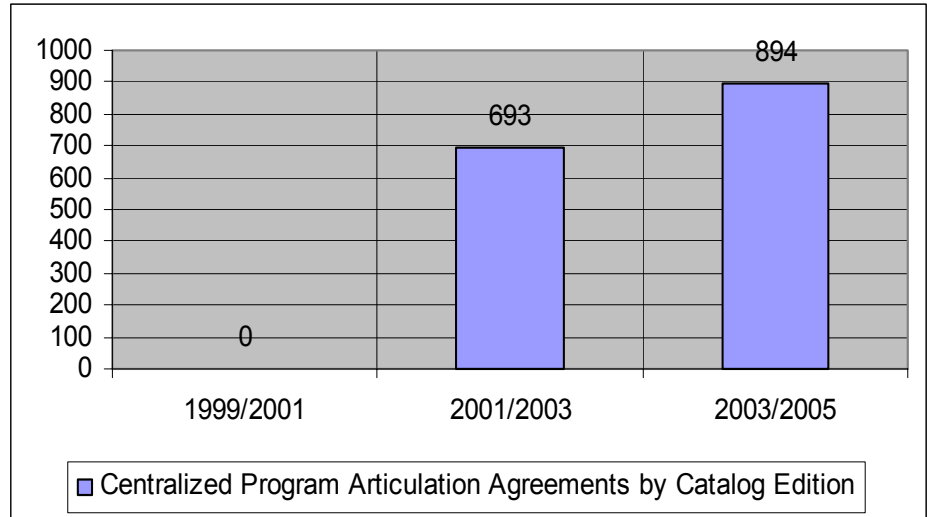
UND made great strides in reaching its goal of seamless student transfer over the past year, increasing the number of program articulation agreements from 87 at the end of 2001 to nearly 700 agreements currently in force. These articulation agreements have been forged in a collaborative effort with 29 partner institutions in North Dakota, Minnesota, South Dakota, Washington, Arizona, and Hawaii. UND expects to increase the number of program agreements to nearly 900 with the new 2003/2005 Academic Catalog. UND also expects to expand the number of partner institutions from the current 29 to more than 50 over the next year.

Program articulation agreements are program-specific lists of courses that transfer students should complete prior to transferring to UND. These courses are tied to a specific UND catalog. With these agreements, transferring students know, from the time they begin classes at a partner institution, exactly which classes should be taken; and they have a guarantee that those classes will transfer to UND and will transfer as specific, usable courses within a particular major.

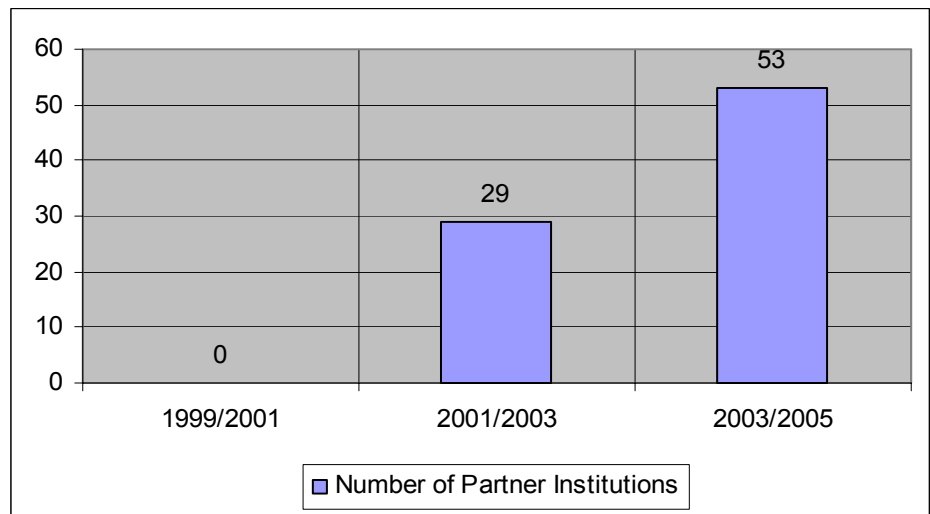
Of UND's system, Kay Fulp, Coordinator of Articulation and Transfer for the North Dakota University System says, "This is exactly what an articulation program is supposed to do. Articulation agreements provide students with a chance for advance planning, which is so important for transfer students, and it guarantees a standardized transfer system between the two schools."

One of the greatest benefits for students has been the surety with which transfer can now take place. With only 87 agreements in place at the end of 2001, only around ten percent of the North Dakota University System (NDUS) transfer students were covered by any type of articulated agreement. By the fall of 2002, however, in a study of new transfer students, UND has found that nearly 70% of students transferring to UND from North Dakota University System community colleges were covered under some type of articulation agreement.

Of this study, Philip Parnell, UND Associate



The number of centralized program agreements is expected to increase by roughly 30% for the 2003-2005 catalog edition. Numbers for 2003-2005 are estimates. The current number of approved program articulation agreements are 750 with 144 still pending approval.



The number of partner institutions involved with UND's program articulation initiative is expected to increase more than 75% over the next year.

Registrar said, "I hope to be able to expand this study this year to include North Dakota Tribal Colleges as well as our partner institutions in Minnesota, and while I am certainly pleased with that 70% figure, I am sure that with the addition of more agreements, that number can rise significantly. I think this whole articulation concept is all about partnering and student service. If we keep the communication links open between UND and our transfer partners, we can fill in the holes to support as many students as possible with as many major choices as possible by simply adding articulation agreements whenever necessary. In that spirit of partnership, I also hope UND can increase the information we can provide back to our partners with such data as average transfer GPA, average number of credits transferred, as well as each transfer student's chosen UND major."

# Meet the Staff & Faculty Helping with Transfer

There are many dedicated staff working at UND who can help transfer students make the move from your campus to ours. Feel free to contact these individuals or to pass along this contact information directly to your students. Our focus is on service to transfer students. Local telephone numbers are listed below. Calling from outside the Grand Forks area may be accomplished by dialing 1-800-CALLUND and asking for the office or telephone extension listed below.

For questions about **admission**:

**Heidi Kippenhan**

Director of Admissions

heidi.kippenhan@mail.und.nodak.edu

(701) 777-3821 or 1-800-CALLUND, ext. 3821

For questions concerning **articulation agreements**:

**Philip Parnell**

Associate Registrar

philip.parnell@mail.und.nodak.edu

(701) 777-2711 or 1-800-CALLUND, ext. 2711

For **general questions concerning transfer** or for an **unofficial transcript evaluation**:

**Sarah Volk**

Transfer Specialist

sara.volk@mail.und.nodak.edu

(701) 777-4463 or 1-800-CALLUND, ext. 4463

For questions about **UND housing**:

**Derrold Dewald**, Apartment Housing

(701) 777-4253 or 1-800-CALLUND, ext. 4253

**Susie Belyea**, Resident Hall Housing

(701) 777-3776 or 1-800-CALLUND, ext. 3776

For questions concerning **financial aid**:

**Robin Holden**

Director, Student Financial Aid Office

robin.holden@mail.und.nodak.edu

(701) 777-3121 or 1-800-CALLUND, ext. 3121

For students who have **not chosen a major** can receive academic advisement:

**Lisa Burger**

Director of Student Academic Services

lisa.burger@mail.und.nodak.edu

(701) 777-2117 or 1-800-CALLUND, ext. 2117

Questions about **paying bills for tuition**:

**Loretta Prather**

Assistant Bursar

loretta.prather@mail.und.nodak.edu

(701) 777-3911 or 1-800-CALLUND, ext. 3911

**Specific degree information can be obtained by calling individual UND colleges, schools, or departments.**

**College of Arts and Science (including Pre-Med)**

**Tom Rand**

Associate Dean of Arts & Sciences

(701) 777-2749 or 1-800-CALLUND, ext. 2749

**College of Business and Public Administration**

**Judy Jahnke**

Admission Officer

(701) 777-2975 or 1-800-CALLUND, ext. 2975

**College of Education & Human Development**

**Eric Tweton**

Director of Advising & Admissions

(701) 777-4097 or 1-800-CALLUND, ext. 4097

**John D. Odegard School of Aerospace Sciences**

**Idona Holbrook**

Director of Academic Advising

(701) 777-4934 or 1-800-CALLUND, ext. 4934

**College of Nursing**

**Marlys Escobar**

Director of Student & Alumni Affairs

(701) 777-4174 or 1-800-CALLUND, ext. 4174

**School of Engineering and Mines**

**Cheryl Osowski**

Student Activities Coordinator

(701) 777-3390 or 1-800-CALLUND, ext. 3390

**School of Medicine and Health Sciences**

**Athletic Training**

**Steve Westereng**, Program Director

(701) 777-3886 or 1-800-CALLUND, ext. 3886

**Clinical Laboratory Science**

**Ruth Paur**, Interim Program Director

(701) 777-2634 or 1-800-CALLUND, ext. 2634

**Cytotechnology**

**Kathy Hoffman**, Program Director

(701) 777-4466 or 1-800-CALLUND, ext. 4466

**Physical Therapy**

**Rotating Faculty**

(701) 777-2831 or 1-800-CALLUND, ext. 2831

**Occupational Therapy**

**Darlene Czapiewski**, Program Director

(701) 777-2076 or 1-800-CALLUND, ext. 2076

# MnSCU's MnTransfer Curriculum Program Equivalent to UND's General Education Requirements

UND's General Education Requirements Committee recently approved a request to accept the MnTransfer Curriculum (MTC), the system-wide general education requirements program of the Minnesota System of Colleges and Universities (MnSCU), as equivalent to UND's general education requirements.

The Minnesota System of Colleges and Universities (MnSCU) operates much as the North Dakota University System does in that all higher

education institutions within MnSCU have a common general education program. In North Dakota, that program is called the General Education Requirements Transfer Agreement (GERTA). For MnSCU, the program is called the Minnesota Transfer Curriculum or MTC.

Last spring, the UND GER Committee received a request from UND's Office of the Registrar to compare our system of general education to the MTC to determine whether or not they were

equivalent. After review and by unanimous vote, the committee approved the new policy, noting that there were no significant differences between the two general education programs.

What this means for students currently taking coursework from a MnSCU institution, or for someone who completed the MTC during or after the fall of 2001, is that UND's general education coursework will be deemed to have been completed. This applies to students who complete either

a bachelors degree or an associate of arts degree from one of the MnSCU institutions.

For UND's purposes, the posting of the BA, BS, or AA degree on a student's transcript or a letter from the MnSCU institution's Office of the Registrar will suffice for proof of program completion.

## Opportunities Abound at UND

When we ask our transfer students why they have chosen UND, many come because of a particular academic program. Some come to UND because their friends chose UND or because parents are alumni. Others mention the location—close enough to home, but far enough to get away and be on their own. Others mention the value of having the same resources and opportunities offered at larger schools, but at a more affordable cost.

There are many other reasons as well. With 141 fields of study, UND has one of the widest selections of academic choices in the region. As one of our professors pointed out, the abundance of disciplines and resources on campus makes UND "a good place to change your mind."

With the John D. Odegard School of Aerospace Sciences offering one of the world's most advanced college environments for aviation education, training, and research; with our College of Business offering traditional programs as well as unique majors such as entrepreneurship; and with top-notch career-oriented programs such as education, science, nurs-

*(Continued on page 8)*

## REGISTRAR'S WEB INITIATIVES IMPROVE ACCESS AND INCREASE SERVICE FOR TRANSFER STUDENTS

Mike Cogan  
Associate Registrar

The Office of the Registrar at the University of North Dakota began upgrading its web site, in the hope that it could be utilized more effectively by students, faculty, and staff of our partner institutions as a primary source of information about UND. We believe this initiative has been extremely successful as we track the phenomenal number of unique users hits to our web site daily—tens of thousands each month.

Especially noteworthy is the fact that the number of reported hits does not include Web registration, adds, or drops; online accounts receivable queries; online course schedule queries; or online address changes.

The jump in use was not an accident. Special care has been taken to actively gather input from students, faculty, staff and the University community in order to develop our Web page into a useful

resource. This has been accomplished by setting up two email sites, which allow students, faculty, staff and the community to make general comments or ask questions about the site as well as an electronic comment area specifically designed for transfer students, and the staff and faculty who serve them. Comments from both areas have been taken seriously and changes have been made because of them. The response time for addressing these questions is usually the same day so people making comments know that they are being taken seriously.

During the past year we have provided updated links for students to download Office of the Registrar forms, course schedules, catalog information, transcript request information, and transfer information and articulation agreements with other schools. We average over 1,700-transcript request form downloads every month. This has decreased the number of phone calls received by staff

as well as created uniformity in the type of form received in our office. It has also increased the speed at which the students can be served.

Specifically for transfer students, we have added specific information on how and when to apply for admission, direct links to a variety of UND services, and direct links to information about the cities of Grand Forks and East Grand Forks. For transfer students with children, we have a direct link to the Grand Forks School System.

Additionally, we have made available programmatic and course articulation agreements from sixty-seven partner institutions from thirteen states. This number is expected to grow to more than seventy partner institutions from fifteen states and Manitoba.

You are encouraged to visit our Web site at [www.und.edu/dept.registrar](http://www.und.edu/dept.registrar) and provide us with any comments or ask any questions you might have.

**Top 30 Questions**  
(Continued from page 2)

your student still disagrees with the evaluation, he/she may file a petition with UND's Administrative Procedures Committee, which will adjudicate the issue. Students must be enrolled in order to file this petition.

**13.If a course doesn't transfer, can students have the opportunity to "test" out anyway?**

Many UND departments offer what are called challenge or validating exams to establish credit for existing UND courses. Requests to take one of these exams should be made to the chair of the department offering the course.

**14.There is an articulation agreement between my school and UND, but I believe my student may not be getting the correct information. What can I do to help?**

Contact the Office of the Registrar at 1-800-CALLUND, ext. 2711.

**Orientation Questions:**

**15.Is there a transfer student orientation? Must my student attend? Is there a cost?**

UND feels that the orientation process for students is critical if students are to begin positively at UND. Transfer students are expected to attend orientation in the spring, at which time they will be allowed to register for classes—earlier than they would normally be able to do so. Realizing that some transfer students who are at a distance will be unable to attend, a separate web-based orientation is available. Students completing the web-based orientation will not receive the benefit of the earlier registration. Contact Student Academic Services at 1-800-CALLUND, ext. 2117 for details. There is no cost for either orientation program.

**16.Where can my student stay**

**during orientation?**

Contact Enrollment Services by phone at 1-800-CALLUND, ext 4463, or by email at [enrollment\\_services@mail.und.nodak.edu](mailto:enrollment_services@mail.und.nodak.edu) for list of hotels in the Grand Forks/East Grand Forks area.

**Admission Questions :**

**17.Is an interview or campus visit required prior to admission?**

A personal interview is not required for admission to UND, however, many individual degree programs have an interview component as part of their admission process.

**18.Am I automatically admitted into my major when I receive my admission letter?**

Not necessarily. Many degree programs on campus require a separate admissions process. Check with your UND adviser to determine your major's requirements for admission.

**19.Who must submit ACT/SAT scores to UND?**

Students who have fewer than 24 transferable credits and are under 25 years old must submit official ACT/SAT scores to the Office of Admissions. Applicants who have not earned 24 transferable semester credits and who graduated in 1993 or later must meet all freshman admission requirements. See the University Academic Catalog for these requirements.

**20.What is the minimum transfer GPA?**

Students transferring to UND must have maintained a 2.00 ("C") cumulative average at all colleges previously attended. Certain UND colleges, majors, or departments require higher averages. These requirements are outlined in UND's Academic Catalog.

**21.How long will it take for my student to hear from UND after he/she applies?**

Once an application file is complete (with all transcripts and

other information) and ready for review, it takes approximately 3 to 5 days for acceptance letters and transfer evaluations to be mailed to students.

**22.Will my students need a copy of their high school transcript in addition to college transcripts?**

Students who have fewer than 60 transferable credits will need to have a high school transcript sent to UND.

**Miscellaneous Questions:**

**23.What are UND's general education requirements?**

UND requires a total of 39 credits of general education. These include 9 credits of communications, including English Composition I and II; 9 credits of courses in the social sciences; 9 credits of courses in the arts and humanities; and 12 credits in math, science, or technology. Transfer courses may be used to fulfill UND's general education requirements.

**24.Are there scholarships available for transfer students?**

Scholarships are available for transferring students with high GPAs. Additionally, UND offers multicultural/diversity waivers. Contact Financial Aid at 1-800-CALLUND ext. 3121.

**25.How can my student register in courses that require a pre-requisite if he/she is currently enrolled in that pre-requisite?**

Students who are not able to register for a class because of a missing pre-requisite, will need to contact the UND instructor or the department in which the course is taught. The instructor or department will need to see a transcript showing that the student is currently enrolled in the course before entering the pre-requisite onto the student's record.

**26.How does my student schedule a visit?**

Simply call 1-800-CALLUND.

**27.How will students know who their adviser is? When can students meet with him/her?**

Prior to coming to campus, students may call toll-free 1-800-CALLUND and ask to be connected with their major department and then to an undergraduate adviser. Once the student is on campus, they may meet with a variety of advisers and choose the one who best meets their needs. If students do not choose a particular adviser, one will be assigned to them. This information is available to students by visiting either the Office of the Registrar or their major department.

**28.What if my student hasn't decided on a major?**

UND has a select group of highly qualified advisers who work in a unit called Student Academic Services. Students who have not chosen a major will be assigned to one of these advisers, who will guide them through the process of choosing coursework and choosing a major. Contact Student Academic Services at 1-800-CALLUND, ext. 2117.

**29.Is there a deadline for applying to UND?**

For the fall semester, the application deadline is July 1; for the spring semester, the deadline is November 15; and for the Summer Session, the deadline is April 15. Providing applicants meet all requirements, completed applications received after the deadlines may be considered for admission by the Student Academic Standards Committee.

**30.Is UND regionally accredited?**

UND is accredited by the North Central Association of Colleges and Schools. Additionally, many colleges, departments, and programs are accredited through professional organizations.

*New Publication  
Continued from page 1*

dures, and initiatives; and by providing specific points of contact with whom your school officials will be available to communicate to answer your transfer questions, we hope to do three things.

First, we hope to make your job easier. We understand how difficult it is to keep track of all of the different schools to which your students transfer. We hope you can use this newsletter as a reference guide when students ask questions about UND.

Second, we hope to make the prospect of transferring to UND even more attractive than it already is to your students. Many students already plan to attend UND because of its vast array of programs, its small class size, and its low tuition costs. By more actively "spelling out" the rules which govern transfer and transfer students, we hope to take away some of the fear and discomfort associated with transferring from one college to another.

Lastly, we hope to make the entire process of transferring easier for the student. Toward that end, we hope that this newsletter (along with our other initiatives) will begin a dialog about transfer and that within that dialog, we can begin to address some of the concerns you and your students might have.

We, at the *Transfer Student Adviser*, welcome your comments about this publication and your suggestions for future topics about transfer issues.

Comments should be mailed to Philip Parnell, Associate Registrar, Box 8382, University of North Dakota, Grand Forks, North Dakota, 58202-8382. Telephone calls will be taken at 1-800CALLUND, ext. 2711 and emails may be sent to philip.parnell@mail.und.nodak.edu.

## New Admission Requirements Set to Begin

Heidi Kippenhan  
Director of Admissions

High school graduates and transfer students entering the University of North Dakota as of the fall of 2005 will be admitted under new admission standards.

According to the new policy, effective for Fall 2005 the following admission criteria will automatically grant admission to freshmen and transfer stu-

dents who have less than 24 transferable credits. North Dakota resident student must have an ACT composite score of 21 or an SAT combined score of 990. Students who are residents of states other than North Dakota must have an ACT composite score of 22 or an SAT combined score of 1030. All applicants must have a minimum high school cumulative GPA of 2.50. Students must also complete

North Dakota's high school core curriculum (please see College Preparatory Course Report Form on page three of UND's application for admission for more details on the high school core curriculum requirements).

The Student Academics Standards Committee will consider applicants for admission when the minimum admission criteria has not been met.

*Transfer Policy  
Continued from page 1*

lum and then transfers to UND as an English major. While the construction courses may be used to fulfill elective credit requirements, the credits wouldn't be transferable as part of the major as some students might expect. The cred-

its may still be able to fill in those gaps where elective credit is needed."

UND also has elected to begin accepting some forms of military credit in transfer. All credit earned through the Community College of the Air Force (CCAF) will be accepted, and current ACE guidelines

will be used in evaluating credit earned through Army, Navy, and Marine Corps programs. Students will need to provide official copies of the military transcript before credit can be awarded—an AARTS for Army veterans; a SMART for Navy and Marine Corps veterans; and a CCAF for Air Force veterans.

*UND Opportunity  
Continued from page 6*

ing and engineering; with departments of Music, Theatre, and Art representing one of the largest groups of working artists/scholars between Minneapolis and Seattle; and with both Army and Air Force ROTC programs offering a career with America's Armed Forces, there is truly something for everyone.

Add to all of that, computer resources available all over campus, including the dorm rooms, with each residence hall room wired for direct network access; an international exchange program which allows UND students to choose from more than 100 institutions across the globe; more than 200 student groups and activities including those organized around religious groups, majors, political and service organizations; as well as special interest groups such as the Wilderness Pilots Association and the "Time Out" Pow Wow and Wacipi.

Arts and culture are also evi-

dent on UND's campus with campus musical groups as well as theater organizations which are open to all students. The Chester Fritz Auditorium is considered one of the best performing arts facilities in the Upper Midwest and offers a variety of shows year-round—including student productions. Also rich in literary tradition, the annual spring Writer's Conference is one of the pre-eminent cultural events in the region, bringing a variety of literary notables to campus.

A fine tradition of athletic experiences are also available, from intramural sports teams to national championship football, hockey, and basketball—played in some of the finest

facilities in the world: the Alerus Center, a 22,000 seat arena and the Ralph Engelstad Arena, a 400,000 square foot, five-story arena which seats 11,400. A new basketball stadium is currently under construction. Rounding out this great package, UND is located in Grand Forks, a classic college town of about 50,000. A safe city in which to live, students will find plenty of restaurants, shopping, and four-season recreation.

So, there is a reason so many transfer students are choosing UND. Please let us know if we can help your students with their transfer choice.



Staff from left to right: Philip Parnell, Lisa Burger, Sarah Volk, Heidi Kippenhan, and Kenton Pauls. The staff of the *Transfer Student Adviser* want to thank you for your help in preparing students to attend UND. We, as do your students, appreciate your efforts.