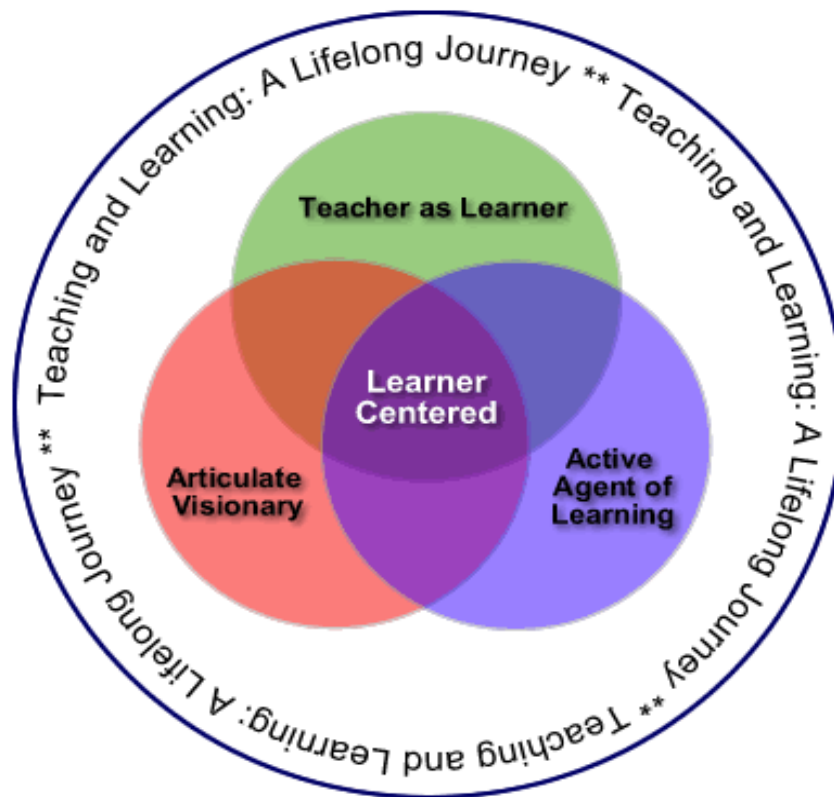


ADMISSIONS PROCESS



UND TEACHER EDUCATION PROGRAM

ADMISSIONS PROCESS FOR TEACHER EDUCATION

Formal admission to Teacher Education is required of all students prior to enrollment in the core courses of each program. The admission decision is made in part on information supplied by you. It is strongly recommended that you complete your GERS before applying to Teacher Education.

General Education Requirements (GERS)

The first years of college are geared mainly towards fulfilling your University Graduation Requirements - general education requirements. The Academic catalog which can be picked up at Enrollment Services located in Carnegie Hall lists on pages 32-35, the GERS categories and the courses accepted for UND GERS. The categories and the minimum credit hours to fulfill the GERS are listed below.

Communications – 9 semester credit hours (minimum)

Note: Early Childhood Education requires you to take Communications 110 – Public Speaking

Social Sciences – 9 semester credit hours (minimum) (must be taken in a minimum 2 departments)

Note: Early Childhood Education & Elementary Education require you to take either Psychology 250 – Developmental or T&L 252 – Child Development

Arts and Humanities – 9 semester credit hours (minimum) (must be taken in a minimum 2 departments)

Note: Elementary Education requires you to take Fine Arts 150 – Introduction to Fine Arts

Mathematics, Science and Technology – 12 semester credit hours (minimum) (must be taken in a minimum of 2 departments and must include a 4-hour science course with a lab)

Note: Special requirements under Elementary Education may be required in this area (see department for details)

Pre Application Requirements

1. Completed at least 30 credit hours that apply toward graduation
2. Cumulative GPA of 2.75
3. Completed or in the process of completing the prerequisite courses which include the education introductory courses of T&L 310, 286, 330, & 325.*
4. Completed Phase 1 of the Portfolio Review.
5. Passed PPST (Pre-Professional Skills Test) scores – must meet the UND minimum of 172 - Math; 173 - Reading; 173 - Writing. (Can be taken anytime before applying to the program) or a PPST composite score of 518 with passing scores in two areas and the other area can be only two points below minimum UND required score. Please note that the required minimum PPST passing scores are different from university to university.
6. Completed 30 volunteer hours in designated areas. Effective Fall 2007 – anyone submitting an application in the Fall of 2007 for Spring 2008 admission will have to meet the 30 volunteer hours requirement. (for additional information see pages 16-18)
7. Submitted Dispositions Report(s) providing evidence of satisfactory experience working in supervised settings with children /young adults.

Transfer students may meet the Dispositions Report(s) requirement by:

- Asking the supervisor from a previous practicum/field experience (30 hours) with young children/adults to complete the UND Teacher Education Disposition form and submit this with your application

- Or providing evidence, through a transcript review that you have completed practicum/field experience coursework (30 hours) with a grade of B or better or if S/U a score of S

***All coursework including prerequisites are listed on the Education Major Status Sheets available up on the wall outside the Advising and Teacher Placement Office located in Education 105 and on-line at www.und.nodak.edu/dept/ehd/advreq.htm..**

Factors for you to consider when making application to the Teacher Education Program:

- Travel to off-campus locations will be required as part of the program at your expense.
- Full-time, daytime attendance will be required at various times of your program.
- Graduation from the program does not guarantee certification to teach.
- In order to obtain teacher certification/licensure:
 - You will be required to submit to a full background check and FBI fingerprint check.
 - Each state to which you apply for certification/licensure is likely to require a separate background check.
 - Individual school districts may require background checks before you can be placed for field experiences.
 - Misdemeanor or felony convictions, other than minor traffic offenses, may prevent you from obtaining state teaching certification/licensure, even if you successfully complete the program.

Admission Application:

Applications must be submitted the semester before you actually want to be admitted into the program.

Your Admission application packet should include:

1. Completed application form
2. Letter of application – A two-page, double-spaced letter to the Teacher Education Selection Committee answering the question, “Why do you want to become a teacher?” Include in your response your experience and characteristics, letting the committee know why you are a good candidate for the teaching profession.
3. Current UND students only: An unofficial transcript
Transfer students – list of your previous college(s) or university(ies) and include an official transcript from each of these schools
4. PPST scores – attach a copy of your score report. Must have the minimum scores: 172 Math; 173 Reading; 173 Writing or a composite of 518 with passing scores in two areas with the remaining score not more than two points below the minimum UND required score.
5. Professional dispositions report documenting successful experiences working in supervised setting with children and young adults – Attach copies of all professional disposition reports. If you are currently enrolled in a field experience course, attach a note

detailing which course, instructor, and field placement you are in. If all other requirements are satisfied, your status will be “pending” admission until a satisfactory report has been received. (see pages 1-2 for related information for transfer students)

6. Documentation of the completed 30 volunteer hours. (see pages 17-18 for required hours and possible activities)

Admission to Teacher Education is competitive and the numbers admitted each semester may be limited due to resources

An Admission Committee will meet to consider:

- Your academic record
- Completion of or in the process of completing prerequisite coursework – (T&L 310 – Intro to Early Childhood Education, T&L 330 –Intro to Teaching & Learning, T&L 325 – Exploring Teaching in Secondary Schools – choose the appropriate course for the age level of children you want to teach)
- PPST scores (see required scores noted on page 2)
- Quality of letter of application – consider clarity of expression, writing skills, commitment to the teaching profession
- Professional Dispositions
- Available openings in your anticipated area of study

See Admission Application Rubric on the next page.

Notification of admission decisions takes approximately 30 working/school days. Plan an alternative schedule for the next semester registration should you not be successful.

Please note: Early Childhood and Elementary Education students need to apply for TEAM separately, being accepted into the Teacher Education Program does not automatically guarantee admittance into TEAM.

Student Teaching Application

Prerequisites for Student Teaching – T&L 487

- ❖ Have completed or be enrolled in all major coursework and all education coursework
- ❖ Cumulative GPA of 2.75 and a minimum GPA of 2.75 in major coursework
- ❖ Successful completion of all field experiences
- ❖ Successful completion of Phase 2 Professional Portfolio Review
- ❖ Satisfactory removal of all Incompletes
- ❖ Recommendation of teacher education faculty and student’s advisor
- ❖ PRAXIS II – Subject Area – **required before student teaching for secondary education students** and must be completed by the 8th week of student teaching for Early Childhood Education and Elementary Education students.

Admission Application Rubric

Semester:

Program: _____

Concentration: _____

Minor: _____

Student: _____

ID: _____

Critical Task Categories	Does Not Meet Expectations/Insufficient Evidence 0 Point	Meets Expectations/sufficient Evidence 2 Points	Exceeds Expectations/Substantial Evidence 3 Points	Score*	Comments:
Credits, GPA, & PRAXIS I (INTASC 1, PS 1 & TAL) Completed Cumulative GPA: Reading: Writing: Math: Composite Score:	Applicant has not completed 30 college credits, and/or has not attained a 2.75 GPA, and/or has not met the program requirements related to Praxis I* (Composite score of 518 is acceptable if passing in 2/3 areas and 3rd not more than 2 points below the cut score)	Applicant has completed 30 or more college credits and has earned a 2.75 GPA and Praxis scores meet minimum program requirements	Applicant has completed 30 or more college credits, and has earned a GPA equal to or greater than 3.0, and while all Praxis scores meet the minimum requirements, 2 of the 3 exceed minimum program requirements		
Letter of Application (INTASC 6, 9; PS 6, 21, 22 TAV & TAAL)	Letter of application has poor communication power (lacks clarity of expression and/or writing skills are weak) and/or does not convince readers that the applicant is committed to the profession	Letter of application communicates ideas appropriately (clarity and writing skills are adequate) and/or convinces reader that the applicant is committed to the profession.	Letter of application communicates ideas highly effectively (strong organization and near perfect writing skills) and/or convinces reader that applicant is strongly committed to the profession		
Dispositions (INTASC 9, 10 PS< 21, 22, 23 & TAAL, TAV) Disposition Results:	Dispositions' statement documents that applicant's experience working with children/young adults is weak and/or results in cause for concern	Dispositions statement documents applicant has limited but successful experience working in supervised settings with children/young adults	Dispositions statement documents applicant has extensive and highly successful experience working in supervised and/or independent settings with children/young adults		
Faculty Reviewer: _____				Total Score	

Recommendation (Please Check 1)

ADDITIONAL COMMENTS:

- Admit: (meets or exceeds expectations in all categories)
- Pending: Dispositions report (must be currently enrolled in Intro to Education course)
- Deny (reasons): please highlight areas of deficiency within rubric descriptions)

*A score of 0 in any area must result in denial

Admission to Teacher Education and Admission to Student Teaching Critical Timelines and Checkpoints for Undergraduate Teacher Education

What	Action	Information	Requirements
Prior to admission	<ul style="list-style-type: none"> • Secure a degree status sheet for your teaching specialty • Enroll in Intro to Teaching – T&L 310 (Early Childhood Education) or T&L 330 (Elementary Education or Middle Level) or T&L 325 (Secondary Education or Middle Level) – Sophomore semester • Accumulate 30 volunteer hours (hours depend on your program area of study) working with youth prior to or in the process of submitting an application to T&L – should be in conjunction with T&L 310, 330, or 325 • Schedule a date for the PPST. PPST should be taken before applying to the T&L program • Passing UND PPST scores are: Math – 172; Writing – 173; Reading – 173 or a composite score of 518 with passing scores in two areas and the third area a maximum of two points below the minimum UND passing PPST scores. Passing scores are required for admission. • Check licensure requirements for state in which you plan to teach (www.emtech.net/cert.htm) 	Office of Advising and Teacher Placement	<ul style="list-style-type: none"> • Overall GPA of at least 2.75 on at least 30 hours • Passing scores on all Praxis I (PPST) tests • C or better in T&L 310, 330, or 325 • Some programs have additional prerequisites/requirements
Admission to undergraduate Teacher Education Program	<ul style="list-style-type: none"> • Completed 30 credit hours toward graduation • Cumulative GPA of 2.75 or above • Met UND's PPST score requirements • Completed or be in the process of completing an Intro class • Completed Phase I of Portfolio Review Process • Completed all application materials – Application due dates are October ____ (Fall semester) and March ____ (Spring semester) ____ (Summer) July 15th • Upon admission attend an orientation meeting (date and time-TBA) 	Office of Advising and Teacher Placement	<ul style="list-style-type: none"> • Overall GPA of at least 2.75 on at least 30 hours • Passing scores on all Praxis I (PPST) tests • C or better in T&L 310, 330, or 325 • Some programs have additional prerequisites • Attend orientation meeting
Apply for admission to student teaching	<ul style="list-style-type: none"> • Complete all student teacher application materials • Meet with EHD advisors to calculate GPA, etc. (must have 2.75 GPA in major) • Meet with your T&L program advisor to go over your completed application packet • Schedule appointment to meet with Director of Field Placement • Meet with Director of Field Placement • Meet all requirements at time of application (refer to Student Teaching Handbook on web site: www.und.nodak.edu/dept/ehd/fieldplacement.htm -- click on student teaching) • Take Praxis II – Subject Area – before student teaching • Complete application for degree 	Office of Advising and Teacher Placement	<ul style="list-style-type: none"> • Prior Admission to Teacher Education • Overall GPA of at least 2.75 • All field experience must be completed satisfactorily • C or better in all Education Course work
Apply for licensure	<ul style="list-style-type: none"> • Complete license form and fingerprinting form during your last couple of weeks of student teaching. You cannot be recommended for licensure until your degree is posted after graduation. Application processing time will be from one to six weeks. 	Office of Advising and Teacher Placement	<ul style="list-style-type: none"> • Completion of degree requirements • Completion of portfolio • Completion of student teaching and all other licensure requirements

Note: The above information may be subject to change when new policies are established. It is highly recommended that students maintain contact with the Teacher Education Office to remain up to date on any changes.

Checklist of Critical Teacher Education Requirements and Dates

Prior to admission:

- _____ Secure a degree status sheet for your teaching specialty
- _____ Enroll in Intro to Teaching – T&L 310 (Early Childhood Education) or T&L 330 (Elementary Education or Middle Level) or T&L 325 (Secondary Education or Middle Level) – Sophomore semester
- _____ Accumulate 12-30 hours (hours depend on your program area of study) working with youth prior to or in the process of submitting an application to T&L – should be in conjunction with T&L 310, 330, or 325
- _____ Schedule a date for the PPST. PPST should be taken before applying to the T&L program.
- _____ Passing UND PPST scores are: Math – 172; Writing – 173; Reading – 173 or a composite score of 518 with passing scores in two areas and the third area a maximum of two points below the minimum UND passing PPST scores. Passing scores are required for admittance.
- _____ Check licensure requirements for state in which you plan to teach (www.emtech.net/cert.htm)
- _____ Complete volunteer hours

Admission to Teacher Education program:

- _____ Have completed 30 credit hours toward graduation
- _____ Have a GPA of 2.75 or above
- _____ Have met UND's PPST score requirements
- _____ Have completed or be in the process of completing an Intro class
- _____ Completed Phase 1 of Portfolio Review Process
- _____ Completed all application materials – Application due dates are October ____ (Fall semester) and March ____ (Spring semester) ____ (Summer) July 15th
- _____ Upon admission, you must attend an orientation meeting (date and time-TBA)

Apply for admission to student teaching:

- _____ Take Praxis II – Subject Area – required before student teaching for secondary education students and must be completed by the 8th week of student teaching for Early Childhood Education and Elementary Education students
- _____ All field experience must be satisfactorily completed
- _____ Complete all student teacher application materials.
- _____ Meet with EHD advisors to calculate GPA, etc. (must have 2.75 GPA in major)
- _____ Meet with your T&L program advisor to go over your completed application packet
- _____ Schedule appointment to meet with Director of Field Placement
- _____ Meet with Director of Field Placement
- _____ Meet all requirements at time of application (refer to Student Teaching Handbook on web site: www.und.nodak.edu/dept/ehd/fieldplacement.htm -- click on student teaching)
- _____ Complete application for degree

Apply for licensure:

- _____ Complete license form and fingerprinting form during your last couple of weeks of student teaching. You cannot be recommended for licensure until your degree is posted after graduation. Application processing time will be from one to six weeks.

Note: This list may be subject to change when new policies are established. It is highly recommended that students maintain contact with Teacher Education to remain up to date on any changes.

Keys to successful completion of the Teacher Education Program:

- Meet all academic requirements
- Satisfactory performance in field experiences completed prior to student teaching.
- Perform the essential functions of a program to prepare you for a full-time teaching position, with or without reasonable accommodations.
- No illegal drug or alcohol use
- Interact effectively with people
- No convictions of an offense that would authorize or require the superintendent of public instruction to refuse to grant a teaching license.
- Adhering to the UND Code of Student Life, evidence of competence, morality, temperance and kindness on your part.

Additional Information

SNDEA (Students North Dakota Education Association)

SNDEA is a pre-professional association for students entering the teaching profession. Joining SNDEA benefits you in the following ways:

- ❖ \$1,000,000 association professional liability insurance while in the classroom
- ❖ Workshops
- ❖ Publications from national and state affiliates
- ❖ Opportunities to network with other pre-professionals
- ❖ Opportunities for leadership at the local, state, and national levels
- ❖ Scholarship opportunities
- ❖ Earn \$10 credit toward NEA membership dues for each year (up to four) you are a member of SNDEA

Membership dues are \$48.00 per year. Further information and application forms are available in Room ED 105. You can also enroll online at www.nea.org (click on For and About Members). Be on the lookout for meeting notices!

Costs

As a teacher candidate, you should be aware of the costs associated with your profession that you will be expected to pay. **Fees are subject to change without notice.** Here are a few you should know about:

- PRAXIS I Pre Professional Skills Test
 - \$145 for the paper and pencil version
 - \$165 (approximate, cost will vary) for the computer based exam
 - check Praxis Series Bulletin or Web Site (www.est.org/praxis) for additional fees
- PRAXIS II –check Praxis Series Bulletin or Web Site
- LiveText subscription \$109
- Teacher Education Program Fee - \$100 assessed per semester once admitted to the Teacher Education Program
- Student Teaching Fee - \$215 for each semester you student teach

- Initial North Dakota State Teaching Licensure - \$100
- Initial Minnesota State Teaching Licensure - \$57
- North Dakota Fingerprinting - \$52
- Minnesota Fingerprinting - \$31
- Continuing Education Courses (costs will vary)

Other fees you may encounter:

- Student North Dakota Education Association membership = \$48 per year
- National Education Association membership = up to \$123 per year
- North Dakota Education Association membership = up to \$209 per year
- License renewal/update (costs will vary)

Teacher certification/licensure requirements differ from state to state. Make sure you check out the state's requirements from which you are considering obtaining a teaching license.

Web Sites

- ❖ Teacher Education and Certification links to all 50 states
 - <http://phil.mav.net/index.shtml>
 - <http://www.emtech.net/cert.htm>
- ❖ North Dakota Education Standards and Practices Board (ESPB)
 - <http://state.nd.us/espb>
- ❖ Minnesota State Licensing
 - <http://cfl.state.ms.us/licen/>
- ❖ PRAXIS I or PPST (Pre-Professional Skills Test)
 - <http://www.est.org/praxis/index.html>
- ❖ UND Teaching and Learning Application Information
 - <http://www.und.edu/dept/ehd/> (College of EHD Home Page)
 - <http://www.und.edu/dept/ehd/advadm.html>
 - <http://www.und.edu/dept/ehd/depts.htm>
 - <http://www.und.edu/dept/steach.htm>

If you have any questions please contact:

Eric Tweton by phone - (701) 777-4097 or email – erictweton@mail.und.nodak.edu

OR

Janet Honek by phone - (701) 777-3183 or email – janethonek@mail.und.nodak.edu

THE PRAXIS SERIES

(Professional Assessments for Beginning Teachers)

Three Levels of Assessments:

Praxis I: Academic Skills Assessments (PPST) (Need this one for admission into the program)

Academic Skills Assessments are designed to be taken early in your college career to measure your reading, writing, and mathematical skills.

Praxis II: Subject Assessments – *required before student teaching for secondary education students and must be completed by the 8th week of student teaching for Early Childhood Education and Elementary Education students.*

Praxis III: Classroom Performance Assessments – see PRAXIS bulletin or ETS website for more information

The Praxis I: Pre-Professional Skills Tests (PPST) in Reading, Writing, and Mathematics are available through either a paper-based or computer-based format. Both formats cover the same content and measure the same academic skills vital to all teacher candidates. Many states and institutions accept scores based on either format. Advantages of taking these test in the computer-based format include:

- Year-round testing in many locations
- Over 200 test centers throughout the U.S.
- Immediate viewing of reading and mathematic scores on screen
- Faster score reporting Easier procedure for scheduling an appointment to test

The paper-based tests in Reading and Mathematics are one-hour multiple-choice tests. The Writing test includes both a 30-minute multiple-choice and a 30-minute essay section. Test dates are listed below

To register for the paper-based test, you can register online at www.ets.org/praxis. Or, if you have taken a Praxis Series test previously, you can reregister by phone. If you choose to register by mail, carefully detach the registration form and preaddressed envelope stapled in the centerfold of the Praxis Series Registration Bulletin. (Faxed or photocopied registration forms will not be accepted.)

Paper Based Test List and Fees

Session/ Test Code	Name of Test	Session	Duration	Test Fee
10710	PPST: Reading	1	1 hour	\$35
10730	PPST: Mathematics (calculators prohibited)	1	1 hour	\$35
20720	PPST: Writing	2	1 hour	\$35

FEE (subject to change without notice) (See The Praxis Series Registration Bulletin for special service fees (e.g. late registration, date change, etc.)

Registration fee per test date (nonrefundable) \$40

Total Charge for paper-based test (Reading, Writing, & Math combined) \$145

PRAXIS® Test Dates

2006-2007 PRAXIS Paper-based Test Dates

Tests	Test Date	Registration Must be Received by***	Late Registration Must be Received by	Centers Outside U.S. or in U.S. Territories***	Approximate Score Report Mailing Date**
All Tests Offered (except PPST and Teaching Foundations)	09/16/06*	08/10/06	08/17/06	07/20/06	10/17/06
All Tests Offered	11/18/06	10/19/06	10/26/06	09/21/06	12/19/06
All Tests Offered	01/13/07*	12/14/06	12/21/06	11/16/06	02/13/07
All Tests Offered (except PPST)	03/03/07	02/01/07	02/08/07	01/04/07	04/03/07
All Tests Offered (except Teaching Foundations)	04/28/07*	03/29/07	04/05/07	03/01/07	05/29/07
All Tests Offered (except PPST)	06/09/07*	05/10/07	05/17/07	04/12/07	07/10/07
All Tests Offered (except Teaching Foundations)	08/04/07	07/05/07	07/12/07	06/07/07	09/04/07

Note:

1. We must receive your completed registration form and payment by the appropriate date, or you will be charged a \$40 late fee.
2. Not all test centers are open on all test dates. Please refer to the [Test Center List](#).

*PLNE test dates for tests offered in Session 1 and 2.

**Allow 7-10 days for delivery of mail within the continental United States and more time for delivery to other areas.

***U.S. Virgin Islands should adhere to regular registration deadlines.

General Information About Computer-Based Testing (CBT) for Praxis I: Academic Skills Assessments

Praxis I: Academic Skills Assessments are offered in both paper-based and computer-based formats. Although the mode of delivery is different, both formats cover similar content and measure similar academic skills in Reading, Mathematics, and Writing.

Although the testing session for each Praxis-CBT is set for two hours (to allow for tutorials and the collection of background information from test takers), the length and testing time for each test is as follows:

Reading	46 questions	75 minutes
Mathematics	46 questions	75 minutes
Writing	44 questions	38 minutes
	1 essay	30 minutes

The Computerized PPST in Reading, Mathematics, and Writing is also offered as a combined test that will be delivered as a single testing session. The combined test will consist of four separately timed sections; Reading, Mathematics, multiple-choice Writing, and essay Writing. There will be an optional 15-minute break between the Mathematics and Writing Sections of the test. Individual scores will be reported for Reading, Mathematics, and Writing. The testing session for the combined test is set for 4 1/2 hours (to allow time for tutorials and the collection of background information, the length and testing time for each section is the same as the individual tests.

All computer-based testing is by appointment at over 300 test sites throughout the United States. To register for a Computerized PPST, call the test center where you wish to take the test or call Prometric, a division of Thomson Learning, Candidate Services as 800-853-6773. (Do not fill out the standard registration form) To schedule an appointment by phone, you must have a Visa, MasterCard, or American Express credit card or an authorization voucher.

The Praxis Series program does not limit the number of times you can repeat a test; some states, associations, and institutions, however, may limit the number of times you can retest.

For the most up-to-date information about which test(s) you need for your particular licensure area, please consult the state-by-state information available on the The Praxis Series Web site at www.ets.org/praxis. The requirements of professional associations and individual colleges may differ from state requirements.

Before you test – Review Tests at a Glance – Your quick guide to each test, including sample test questions with answers and explanations. Review online at www.ets.org/praxis.

Praxis Series study guides are available at Barnes & Noble Bookstore to look at or purchase. It is highly recommended that you study for this test.

Computer Based Test Fees (subject to change without notice)

One test	\$75
Two tests	\$110
Three tests	\$145
Combined test	\$125
Registration Fee	\$40 (Assessed each time you take the test)

(See Praxis Series Registration Bulletin for more information)

Hints for passing the PPST (in the Praxis I Series of tests)

- ❖ Enroll in the course and complete it: EHD 250B ST: Praxis I Test Prep Course
- ❖ Study guides available at your local bookstores and on reserve at the Chester Fritz Library
- ❖ Visit the Praxis Series online at www.ets.org/praxis to review tests at a glance (your quick guide to each test, including sample test questions with answers and explanations)
- ❖ Check out the GED study guide at your local library to review the math portion, if you need further help understanding the math concepts contact the University Learning Center to request a tutor, or contact the Math department, or ask a friend who is good in math to help you
- ❖ The Writing Center located in Merrifield Hall can help you with your writing or reading
- ❖ Ask other students what they did to prepare for the test. Testing Formats

PRAXIS II: Subject Assessments

Praxis II: Subject Assessments measure your knowledge of the subjects you will teach.

Include:

- **Subject Assessments/Specialty Area Tests.** These assessments measure your general and subject-specific pedagogical skills and knowledge.
- **Multiple Subjects Assessment for Teachers (MSAT).** These tests were developed jointly by ETS and the California Commission on Teacher Credentialing.
- **Principles of Learning and Teaching (PLT) Tests.** These assessments use a case study approach to measure your general pedagogical knowledge at four grade levels: Early Childhood, K-6, 5-9, and 7-12. The tests feature constructed-response and multiple-choice items.
- **Teaching Foundations Tests.** These assessments measure pedagogy in five areas: multi subject (elementary), English Language Arts, Mathematics, Science, and Social Science. These tests feature constructed response and multiple choice items.

Requirements for licensing of teachers are changing due to both federal and state guidelines. **You will be required to take the Praxis II exam(s) before student teaching** if you are in the middle/secondary programs or not later than eight weeks into student teaching if you are in early childhood or elementary programs. Taking the exam prior to graduation is requirement of the program. Passing the exam is a requirement for licensure.

Praxis II: Subject Assessments Principles of Learning and Teaching (PLT)

Session/ Test Code	Name of Test	Session	Duration	Test Fee
30521	PLT: Early Childhood	3	2 hours	\$85
30522	PLT: Grades K-6	3	2 hours	\$85
30523	PLT: Grades 5-9	3	2 hours	\$85
30524	PLT: Grades 7-12	3	2 hours	\$85

Praxis II: Subject Assessments (see ETS web site for additional subject areas and fees)

COMPUTER BASED TEST SITES

North Dakota

Bismarck - 4301

Prometric Testing Center
212 W. Century Ave.
Century Ave. Park Plaza
Bismarck, North Dakota 58501
(701)223-0010

Fargo - 4300

Prometric Testing Center
2710 32nd Ave. SW
Suite 102
Fargo, North Dakota 58103
(701)293-1234

Minnesota

Bemidji - 7543

Bemidji State University
1500 Birchmont Dr. NE #20
Office of Student Affairs-Sanford Hall
Bemidji, Minnesota 56601
(218)755-2075

Moorhead - 7516

Moorhead State University
9th Ave & 14th Street
Housing & Security, Ballard Hall
Parking Lot B
Moorhead, Minnesota 56563
(218)477-2118

Duluth - 0087

Prometric Testing Center
4815 Burning Tree Road
Duluth, Minnesota 55811
(218)722-7252

Rochester - 5404

Prometric Testing Center
2001 2nd Street SW
Moga Building, Suite 145
Rochester, Minnesota 55902
(507)292-9713

Edina - 0064

Prometric Testing Center
4175 W. 76th Street, Suite 110
Edina, Minnesota 55435
(952)820-5010

St. Cloud - 7517

St. Cloud State University
720 4th Ave. South
Atwood Testing Center, Rm 219
St. Cloud, Minnesota 56301
(320)654-5456

Edina - 0065

Prometric Testing Center
4175 W. 76th Street, Suite 110
Edina, Minnesota 55435
(952)820-5010

Woodbury - 0803

Prometric Testing Center
8320 City Center Drive
Suite G
Woodbury, Minnesota 55125
(651)702-679

Minneapolis - 7572

University of Minnesota
192 Pillsbury Dr. SE
9 Eddy Hall
Minneapolis, Minnesota 55455
(612)624-5520

CANADA

Winnipeg - 6021

Prometric Testing Center
200 Meadowood Dr. – Unit 17
R2M 5G3
Canada (204)988-5055

PRAXIS SERIES WEB SITE:
www.est.org/praxis

Spring, 2007

Dear Applicant:

Formal admission to Teacher Education is required of all students before enrollment in the core courses of each program. The admission decision is made in part on information supplied by you. Please complete this form and submit it with all required supporting documents to the office of Advising and Admissions, Education Building, Room 105. **Completed application packets are due by 4:00 p.m. on date TBA.** Late applications will not be considered. Incomplete applications will be returned. Read this letter and complete the application on the back. Notification of admission decisions takes approximately 30 working/school days. Plan an alternative schedule for fall semester registration.

Admission to Teacher Education is competitive and the numbers admitted each semester may be limited due to resources. An Admission Committee will consider your academic record in making an admission decision. For admission into a teacher education program you must have a cumulative 2.75 GPA and have completed 30 credit hours that apply towards graduation. Other factors:

- ❖ Completion of prerequisite courses (including Intro Education course(T&L 310, 286, 330, & 325)completed or in process)
- ❖ Strength of academic record
- ❖ PPST scores – must meet the minimum of 172 Math; 173 Reading; 173 Writing or PPST composite score of 518 if you have achieved passing scores in two out of three of the tests and the score of the third test is no more than two points below the required score
- ❖ Quality of letter of application – consider clarity of expression and seriousness about becoming a teacher
- ❖ Professional Dispositions Report (obtained while enrolled in T&L 310, 325, 330, or other field experiences)
- ❖ Available openings in your anticipated area of study

Factors for you to consider when making application to the Teacher Education Program:

- ❖ Travel to off-campus locations will be required as part of the program at your expense.
- ❖ Full-time, daytime attendance will be required at various times of your program.
- ❖ Graduation from the program does *not* guarantee certification to teach.
- ❖ In order to obtain teacher certification/licensure, you will be required to submit to a full background check and FBI fingerprint check. Each state to which you apply for certification/licensure is likely to require a separate background check. Individual school districts may require background checks before you can be placed for field experiences. Misdemeanor or felony convictions, other than minor traffic offenses, may prevent you from obtaining state teaching certification/licensure, even if you successfully complete the program.

Keys to successful completion of the Teacher Education Program:

- ❖ Meet all academic requirements.
- ❖ Satisfactory performance in field experiences completed prior to student teaching.
- ❖ Perform the essential functions of a program to prepare you for a full-time teaching position, with or without reasonable accommodations.
- ❖ Be of healthy body and mind to perform all the responsibilities associated with teaching.
- ❖ No illegal drug or alcohol use.
- ❖ Interact effectively with people.
- ❖ No convictions of an offense that would authorize or require the superintendent of public instruction to refuse to grant a teaching license.
- ❖ Adhering to the UND Code of Student Life, evidence of competence, morality, temperance and kindness on your part.

The conceptual framework of the Teacher Education Program at UND supports the preparation of teachers who are learners, active agents of learning and articulate visionaries. Programs preparing teacher educators and other school related personnel at UND are in compliance with the Title II, Higher Education Act and have reported their information to the North Dakota Educational Standards and Practices Board.

A mandatory orientation meeting will be held on date, time, and place TBA for all students who have been admitted or are pending admittance to the T&L Education program for the Fall 2006 term, please reserve this date and time.

Sincerely,
Office of Advising and Admissions
Teacher Education

SAMPLE APPLICATION FOR SPRING 2007 UNDERGRADUATE ADMISSION TO THE TEACHER EDUCATION PROGRAM

It is the policy of the University of North Dakota that there shall be no discrimination against persons because of race, religion, age, color, sex, disability, sexual orientation, national origin, marital status, veteran's status, or political belief or affiliation, and that equal opportunity and access to facilities shall be available to all.

I. General Information

Student ID # _____ Phone: (____) _____ Email: _____

Name _____ Current Cum GPA _____ Completed Credits _____

Local Address: _____

II. Area of Study – Please check one. **Submit separate applications for each area of interest.** Maximum of two applications may be submitted.

Major: (Please Check One) Early Childhood Elementary Elementary/Early Childhood
 Elementary Education Combined Middle Level
 Middle School Areas of concentration: _____ & _____
 Middle/Secondary K-12 Physical Education or Music or Visual Art (Circle One)
 Secondary _____ (list major) Social Studies Composite Science

III. Attachments – Attach each of the following to this application form:

Letter of application – This letter is very important. We expect it will be in the form of a formal application letter addressed to the Teacher Education Selection Committee, error free, formatted correctly, and reflect a thoughtful response to the focusing question. A two-page, double-spaced letter answering the question, “Why do you want to become a teacher?” Include in your response your experience and characteristics, letting the committee know that you are a good candidate for the teaching profession.

Current UND students only: An unofficial transcript

Transfer students – please list all your previous college(s) or university(ies) _____ If your transfer work is not on an UND transcript, have **official** transcripts from these schools sent to:

Office of Advising and Admissions
 College of Education and Human Development
 231 Centennial Drive, Stop 7189
 Grand Forks, ND 58202

PPST Scores – attach a copy of your score report. **Minimum needed: 172 Math; 173 Reading; 173 Writing or composite score of 518 if you have achieved UND passing scores in two out of the three areas with the third area only a maximum of two points below.**

Professional dispositions report – Attach copies of all professional disposition reports. If currently enrolled in a field experience course, attach a note detailing which course, instructor, and field placement you are in. Your status will be pending admission until a satisfactory report has been received

30 Volunteer Hours – Attach documentation from VITAL director of completed hours

I have read and understand the information listed in this application. I further certify that the information provided by me is complete and true.

I also understand that the North Dakota Education Standards Practices Board requires that student teachers have an FBI fingerprint/background check before they obtain licensure. If I have ever been convicted of a misdemeanor or felony (other than a minor traffic offense), I might not be eligible for teacher licensure even if I successfully complete this program.

NAME: _____ SIGNATURE: _____ DATE: _____

Demographic Info: (Completing this section is voluntary and for demographic purposes only)

American Indian/Alaskan Native Black, Non-Hispanic Asian/Pacific Islander Hispanic
 White, Non-Hispanic Other

UND Teacher Education Volunteer Program -- VITAL -- Volunteers in Teaching and Learning

Intended Learning Outcomes by Experience

University of North Dakota 2006-2007

Learning Outcomes Key

*TAL=Teacher As Learner, TAAL=Teacher As Active Agent of Learning, TAV=Teacher as Articulate Visionary
INTASC = Interstate New Teacher Assessment Support Consortium*

Cognitive Complexity <i>TAL, INTASC #1, 6, 9</i>	1 Engage with others in constructive ways; accept and appreciate other worldviews 2 Develop critical thinking skills 3 Be open to change 4 Develop reflective thinking skills
Knowledge acquisition; integration & application <i>TAL, INTASC #1, 3, 9</i>	5 Connect knowledge to ideas 6 Apply knowledge to real life situations 7 Gain knowledge of diverse cultures 8 Commit to lifelong learning 9 Relate knowledge to career decisions
Humanitarianism <i>TAL, TAV, INTASC #1, 3, 6, 9</i>	10 Gain knowledge of humanitarian issues; be aware of cultural and personal differences 11 Practice humanitarian skills; trust and respect others; empathize; access culturally appropriate resources 12 Value humanitarian states of mind; be committed to cross-cultural communications; value social responsibility; be committed to social justice
Civic Engagement <i>TAL, TAV, INTASC #9, 10</i>	13 Develop a common purpose 14 Develop a civic awareness 15 Practice engaged citizenship
Interpersonal/intrapersonal competence <i>TAL, TAV, INTASC #6, 9, 10</i>	16 Gain knowledge about themselves; self-confidence; value cultural heritage 17 Apply self-knowledge; practice self-efficacy; commitment; discuss cultural differences and issues 18 Work with others; practice collaboration; engage across difference; be committed to ethical action
Practical Competence <i>TAAL, INTASC #6, 9, 10</i>	19 Develop effective communication skills; practice effective written and oral communication skills 20 Serve as a role model 21 Apply problem solving strategies